

DEPARTMENT OF CHILDREN AND FAMILY SERVICES


Distribution: X and Z

**POLICY TRANSMITTAL 2008.10**  
**Procedures 327, Appendix F**

**IMMIGRATION/LEGALIZATION SERVICES FOR FOREIGN BORN DCFS WARDS**

**DATE:** May 16, 2008

**TO:** DCFS and POS Child Welfare Staff  
Rules and Procedures Bookholders

**FROM:** Erwin McEwen, Director 

**EFFECTIVE:** Immediately

**I. PURPOSE**

The purpose of this Policy Transmittal is to issue updated information to DCFS and POS caseworkers and supervisors regarding immigration and legalization services for children for whom the Department has placement and care responsibility. Detailed instructions regarding eligibility, referral to the Immigration Services Unit and requirements for completing the Legal Permanent Resident Application are included. **Attachment 1, Immigration Services Alert**, notifies DCFS and POS workers of the requirement to determine a child's legal (citizenship) status and explains the benefits and services that may be unavailable to a child who does not become a legal permanent resident of the United States. **Attachment 2, Emergency Care Plan for Children with Undocumented Caregivers**, describes the DCFS or POS worker's responsibility to develop an emergency care plan for children in the event that their caregiver is detained due to his or her undocumented legal status in the United States. Attachment 2 also includes a list of resources and advocates for immigrants and the consulates in Illinois.

**II. PRIMARY USERS**

Primary users of these procedures are child protection workers and DCFS and POS child welfare staff.



**III. ATTACHMENTS**

**Attachment 1, Immigration Services Alert**

**Attachment 2, Emergency Care Plan for Children with Undocumented Caregivers**

**IV. QUESTIONS**

Questions regarding Procedures 327, Appendix F may be directed to the Immigrations Services Unit at 312-814-8600 or by e-mail to [immigration@illinois.gov](mailto:immigration@illinois.gov).

**V. FILING INSTRUCTIONS**

Remove P327 Appendix F in its entirety and replace with the attached revised Appendix F, Attachment 1 and Attachment 2.

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**327. APPENDIX F – IMMIGRATION/LEGALIZATION SERVICES FOR FOREIGN  
BORN DCFS WARDS**

**a) Purpose**

Revised Procedures 327, Appendix F provide staff with information and instructions regarding application for immigration/legalization services for foreign-born DCFS wards.

The DCFS Immigration Services Unit (ISU) is responsible on a statewide basis for assisting staff with acquiring adjustment of legal status for foreign-born children who are under the guardianship of the Department of Children and Family Services. Under federal provisions, the child/youth must be placed in a substitute care living arrangement and have a permanency goal other than Return Home to be deemed eligible for immigration/legalization services.

Immigration and Legalization Services provided include:

- legal permanent resident (LPR) status for foreign-born children and youth;
- citizenship status for qualified youth who are permanent residents;
- replacement of permanent resident cards;
- refugee status adjustment, stay of deportation, asylum or removal of conditional status; and
- assistance in obtaining birth documents from foreign counsels/embassies.

**b) Definitions**

“Citizenship” means legal residency in the United States by birth or through a legalized process via an authorized agency in the United States

“Civil Surgeons” means medically trained, licensed and experienced doctors practicing in the U.S. who are certified by United States Citizenship & Immigration Services. These medical professionals receive U.S. immigration-focused training in order to provide examinations as required by the Center for Disease Control and Prevention (CDC) and United States Citizenship & Immigration Services (USCIS).

“Entry document(s)” means an approved travel document(s) in the USCIS form I-94, Arrival/Departure Record, passport or visa which is issued by the country of nationality, last country of residence or the country to which the individual wishes to enter.

“Foreign-born child” means any child who was born **outside** of the United States or any commonwealth or territory (e. g. Puerto Rico) of the United States.

“I-360 Petition” means a form used by the United States Citizenship & Immigration Services to classify an undocumented ward as a Special Immigrant Juvenile (SIJ), making them eligible to apply for Lawful Permanent Residency.

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“I-485 Application” means the United States Citizenship & Immigration Services’ form used to apply for Lawful Permanent Resident status.

“Immigration Services Coordinator” means the individual who is responsible, on a statewide basis, for coordinating immigration and/or legalization services for a child who is under Department guardianship.

“Lawful Permanent Resident” (LPR) means any person who is not a citizen of the United States and who is residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant. Also known as "Permanent Resident Alien," "Resident Alien Permit Holder," and "Green Card Holder."

“Legal Status Adjustment” means the process by which a foreign-born person in the United States obtains Lawful Permanent Resident (LPR) status.

“Naturalization” means the process by which U.S. citizenship is conferred upon a foreign citizen or national after he or she fulfills the requirements established by Congress in the Immigration and Nationality Act (INA).

“Permanent Resident Card”, commonly known as a Green Card, is evidence of a person’s status as a lawful permanent resident with a right to live and work permanently in the United States. It also is evidence of their registration in accordance with United States immigration laws. The Lawful Permanent Resident Card is also called USCIS Form I-551.

“Special Immigrant Juvenile Status” (SIJS) means an immigration status that may be available to a child who is a dependent of the juvenile court and meets other United States Citizenship & Immigration Services requirements.

“Undocumented resident” means a foreign-born individual who is residing in the United States without permission or authorization from the United States Citizenship and Immigration Service or the State Department.

“United States Citizenship & Immigration Services” (USCIS), formerly INS, means, the federal agency operating under the Department of Homeland Security which is responsible for the administration of immigration and naturalization adjudication functions and establishing immigration services policies and priorities. Included among the immigration benefits the United States Citizenship & Immigration Services oversees are: citizenship, lawful permanent residency, family- and employment-related immigration, employment authorization, inter-country adoptions, asylum and refugee status, replacement immigration documents, and foreign student authorization.

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c) **Special Immigrant Juvenile Status and Legal Permanent Residency**

1) **Eligibility, Identification and Referral**

A) **Eligibility**

In accordance with federal provisions, an undocumented child may be for eligible for legal status adjustment when he/she:

- is under 21 years of age;
- is unmarried;
- is declared dependent on a “juvenile court” in the United States while the child is in the United States and under the jurisdiction of the court;
- is deemed eligible for “long-term foster care”(permanency goal other than return home);
- continues to be dependent on the “juvenile court” and eligible for “long term foster care”; and
- has been the subject of judicial proceedings in which it was determined that it is not in the best interest of the minor to be returned to his or her country of nationality or country of last habitual residence.

B) **Identification**

In an effort to assist both Department and Purchase of Service (POS) staff with the identification of an undocumented or foreign-born child/youth requiring immigration services, the Immigration Services Unit (ISU) has issued a **DCFS ALERT** (See Attachment 1). The ALERT can be used by staff to help determine if the child or youth may require and be eligible for immigration or legalization services, especially for status adjustment as a Special Juvenile Immigrant (SIJS) to become a Lawful Permanent Resident.

**The undocumented status of a child or youth is not limited to any specific race or ethnicity. It includes any child or youth of any race that is foreign-born and residing without a legal status in the United States.**

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C) Referral

The caseworker must complete the SIJS Referral Form (CFS 1016) and submit it to the Immigrations Services Unit:

- E-mail: Immigration@illinois.gov ; or
- Fax: 312-793-3546 ; or
- Mail: 17 North State Street, 7<sup>th</sup> FL, Chicago, IL 60602.

After the referral information has been received and reviewed by ISU, the caseworker will be contacted and notified of the initial assessment of the child's eligibility for SIJS.

If the review determines that the child may be eligible for SIJS, then the caseworker will be asked to fax or mail to the ISU a copy of the following documents:

- Adjudication order
- Disposition order
- Permanency order
- Recent social history or Integrated Assessment.
- Child's birth certificate\*
- Immunization record\*\*

*\*The child's identity should be verified by a birth certificate or a baptismal record, the child's school records, if applicable or health records. When the birth certificate of a foreign-born child is not available, Immigration Services Unit staff will contact the Consulate of that child's country of birth to request assistance in obtaining the child's birth record or an official "identity document".*

*\*\* The immunization record will be sent by ISU to the DCFS nurse for review. The DCFS nurse will notify ISU and the caseworker if additional shots are required prior to the official USCIS exam.*

**2) Petition and Lawful Permanent Resident Application**

ISU staff will send a referral to the DCFS Office of Legal Services or Guardian ad Litem (GAL) to request scheduling a court date to obtain a SIJ Court Order; to assist in having the child's foreign birth document translated and notarized; and to obtain a waiver signed by the DCFS Guardian of the United States Citizenship & Immigration Services filing fees.

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ISU staff will send the caseworker (via E-mail or fax) the following forms for completion and to obtain the signature of youth age 14 or older. These forms are also available on the USCIS website at [www.USCIS.gov](http://www.USCIS.gov):

- I-360 - Petition for Amerasian, Widow(er), or Special Immigrant
- I-485 - Application to Register Permanent Resident or Adjust Status\*
- G-325 -Biographical Information (Youth age 14 and older)
- I-765 – Employment Authorization Document (Youth age 15 and older)

\*The caseworker shall fully explain all sections of the application to the child as well as the importance of answering all questions truthfully. The caseworker does **not** sign the form. The guardian's signature for a child under age 14 will be obtained by ISU staff through an Authorized Agent of the DCFS Guardian. A copy of the completed forms must be mailed to ISU because only original signatures will be accepted by USCIS.

**3) Filing with United States Citizenship & Immigration Services**

When the Special Immigrant Juvenile Status court order is received from Juvenile Court, ISU staff will file the following documents at the Chicago District USCIS office:

- a completed and signed I-360 (Petition);
- a completed and signed I-485 (Application);
- a completed and signed G-325 (Biographical Data - Youth age 14 and older);
- a completed and signed I-765 (Employment Authorization - Youth age 15 and older seeking employment);
- an original translation and notarization of the birth document and a copy of the foreign birth document or identity document;
- the original signed SIJS court order; and
- copies of the court orders for adjudication, disposition and permanency.

**4) Approval & Notification**

Upon approval of the SIJS Petition, the District USCIS office will send a Notice of Approval (I-171) to ISU, with an Alien Registration number (**referred to as the "A" number**) for the DCFS child/youth. The assigned caseworker will be notified by telephone and/or email upon ISU's receipt of the USCIS approval notice.

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**5) Medical Examinations, Photos & Fingerprints**

**A) Medical Examinations**

All applicants, regardless of age, are required to have a medical examination completed by a **Designated Civil Surgeon** (Physician –See Definitions). ISU staff will provide the caseworker with a list of Designated Civil Surgeons closest to the child's home. This list is also available on the USCIS website, [www.USCIS.gov](http://www.USCIS.gov), which can be searched by the child's zip code.

Workers must take the required medical exam forms, I-693 and I-693 Supplemental to the appointment because the Designated Civil Surgeon may not have them at the office. The medical provider/clinic is to return the completed forms I-693 and I-693 Supplemental to the worker in a **sealed** envelope that is to remain sealed until submitted to the USCIS Officer at the time of the child/youth's interview.

**Please note: Immigration physical exams are not covered by the child's medical card.** Once the provider has been selected and the cost for the examination has been established, the caseworker must notify ISU. At the ISU's request, a check will be mailed directly to the provider. It typically takes two weeks for the provider to receive the check after which time, the exam can be scheduled.

**B) Photos**

Three colored photos of the child or youth taken within thirty days of filing the application must be submitted at the time the child is interviewed by a USCIS officer. These passport-style photos must be 2" x 2", be printed on thin paper with a glossy finish, and be un-mounted and un-retouched. The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. The child/youth's head must be bare unless he or she is wearing a headdress as required by a religious order of which he or she is a member.

Photos can be obtained at most providers of passport photos.



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C) **Fingerprints**

Applicants age 14 and older are required to be fingerprinted at a facility designated by USCIS (Application Support Center - ASC)). Within a few weeks of sending ISU the Notice of Approval (I-171), the District USCIS office will also send a notice to ISU for the youth (14 and older) to appear for fingerprinting. ISU will notify the caseworker and assist in scheduling the youth for the appointment. The youth is required to bring **two** forms of photo ID to the fingerprinting appointment. ISU can assist the youth in obtaining one photo ID via the DCFS Office of Employee Services.

If the youth has ever been arrested or detained by any law enforcement officer for any reason, and charges were filed, or if charges were filed against them without an arrest, the caseworker must provide ISU with an original or court-certified copy of the complete arrest record and/or disposition for each incident (e.g. dismissal order, conviction record **or** acquittal order).

**6) Interview**

Within one week of the child/youth completing the requirements for the medical examination, photos and fingerprinting, ISU will schedule an interview for the child/youth with a USCIS officer. The interview will be scheduled in collaboration with the child/youth, the caseworker and the foster parents. Applicants age 14 or older must bring two forms of photo ID to the interview. ISU staff will assist the caseworker in preparing the child/youth for the interview, emphasizing the importance of answering all questions truthfully. If approved, the USCIS officer will request issuance of the I-551, Legal Permanent Resident Card (LPR). The caseworker should inform the child/youth that it may take several months to receive the card. The LPR card is valid for 10 years and must be renewed prior to expiration. (See below, Section d, Replacement of LPR Card, if child receives card prior to 14<sup>th</sup> birthday.)

**7) Social Security Card**

Once the LPR card is received, the caseworker should immediately apply for the child/youth's Social Security Card. Social Security Administration (SSA) provides that if a child is physically and mentally capable of reading and completing Form SS-5, a child of any age may sign the SS-5 form on his/her own behalf. Therefore, if the child/youth meets these requirements, the caseworker can take the child/youth directly to a Social Security office to apply for the Social Security card. SSA requires the LPR card (I-551) and current medical card as verification of identity (original documents only). If the child/youth is unable to sign the SS-5 application, ISU will assist in obtaining the Social Security card.

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**d) Citizenship**

A youth may qualify for US citizenship via naturalization when the youth has been a Legal Permanent Resident of the United States for FIVE YEARS, and the youth is age eighteen (18) or older.

The general requirements for administrative naturalization include:

- A period of continuous residence and physical presence in the United States;
- Residence in a particular USCIS District prior to filing;
- The ability to read, write, and speak English;
- A knowledge and understanding of U.S. history and government;
- Good moral character;
- Attachment to the principles of the U.S. Constitution; and,
- A favorable disposition toward the United States.

The worker must send a referral to the ISU on a completed CFS 1016, along with a copy of the youth's LPR Card or the Alien number (if the LPR card is not immediately available).

The N-400, Application for Naturalization, must be completed for filing with the USCIS, along with the required documents and fees. An applicant must have at least one additional piece of identification along with the Legal Permanent Resident card for submitting to USCIS and two color photos as specified in accordance with USCIS standards.

An N-400 application for US citizenship must contain the signature of the applicant (youth) before it can be submitted to the USCIS for processing.

After the worker has submitted the Form N-400, USCIS will notify the worker of the time and place the child/youth must report for biometric services.

**e) Replacement of Legal Permanent Resident Card**

A child/youth must replace his or her Legal Permanent Resident card if:

- The previous card was lost, stolen, mutilated, or destroyed;
- The previous card expired 10 years after the date of issue;
- The card was issued before the child/youth was 14 and he or she has now reached his or her 14<sup>th</sup> birthday;
- The card contains incorrect data;
- The child/youth's name or other biographic information on the card has been legally changed since the card was initially received; or,
- The previous card that was issued by the USCIS was never received.

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If any of the above conditions are met, the caseworker must fax a copy of the original card to ISU to initiate the process. ISU will e-mail the caseworker a copy of the Application to Replace Legal Permanent Resident Card (I-90). This form is also available on the USCIS website at [www.USCIS.gov](http://www.USCIS.gov). The caseworker must complete the form and obtain the signature for any youth age 14 or older. **The guardian's signature for a child under age 14 will be obtained by ISU staff through an authorized agent of the DCFS Guardian.**

The worker must mail the completed forms along with the original LPR card to the DCFS Immigration Services Unit because original signatures are required by USCIS. ISU will file the case with USCIS and will receive notice of an appointment for the child/youth to appear for fingerprints at a local USCIS ASC center. If the youth does not have a copy of the original LPR card and he or she is 18 years or older, the youth must bring an identity document, such as a driver's license, passport or a copy of another document containing their name, date of birth, photograph and signature to the fingerprint appointment. Photographs will be taken of the child/youth while they are at the local USCIS ASC center.

When the fingerprints clear, the USCIS officer will request issuance of the Legal Permanent Resident Card (I-551). The caseworker should inform the child/youth that it may take several months to receive the card.

**f) Refugee Status Adjustment**

DCFS and POS workers and supervisors should contact the ISU at (312) 814-8600 for assistance.

**g) Stay of Deportation, Asylum or Removal of Conditional Status**

DCFS and POS workers and supervisors should contact the ISU at (312) 814-8600 for assistance or by e-mail to [immigration@illinois.gov](mailto:immigration@illinois.gov).

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**IMMIGRATION SERVICES ALERT**

It is critical for DCFS and POS workers to correctly determine a foreign-born child's legal status in the United States. Failure to do so may result in the loss of benefits and services that the child is otherwise eligible to receive. If you have a child on your caseload who was not born in the United States, please answer the following three questions:

Do you have verification/documentation of the child's legal status in the United States, such as a permanent resident card, paroled indefinitely, visa?

Does the child have a Social Security card or a verified Social Security number?

Does the child have a parent who is a U.S. citizen? (Such a child may be eligible for derivative citizenship through birth to a parent who is a U.S. citizen.)

If the answer to all of the above questions is no, this child may be an undocumented resident of the United States. If DCFS has legal guardianship and the child's goal is other than Return Home, the child may be eligible for Status Adjustment to become a Legal Permanent Resident of the United States. Please refer this child to the DCFS Immigration Services Unit (ISU) using the **CFS 1016, Special Immigrant Juvenile Referral Form** which can be found on the templates. If DCFS does not have Guardianship and/or the permanency goal is Return Home, the case must be referred to the ISU when the legal status changes to Guardianship and the goal is other than Return Home.

An assessment of the child's legal status and subsequent status adjustment for an eligible child is crucial for the following reasons:

- Permanency Planning may be disrupted or not competed when the child does not have a Social Security number.
- Adoption Assistance subsidy applications may be delayed or denied without a Social Security number.
- Independence cannot be established as a viable goal because the youth is ineligible for employment or work-study programs without a Social Security number.
- Federal Reimbursement cannot be fully claimed by the Department because certain federal services are not reimbursable for a child who does not have a Social Security number.

A child without documented legal status in the United States cannot obtain a Social Security number. It is in the child's best interest for DCFS and POS workers and supervisors to ensure that the child's "undocumented status" is changed to that of a legal, permanent resident when the child qualifies under the federal provisions. If the child or youth is residing in the United States under special provisions or with special permission of the United States Citizenship and Immigration Services (visa, passport, refugee), he or she may also be eligible to become a Legal Permanent Resident.

DCFS or POS workers or supervisors who have questions or would like assistance in determining if a child qualifies for legal Status Adjustment may call 312-814-8600 or send an e-mail to [immigration@illinois.gov](mailto:immigration@illinois.gov).

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**EMERGENCY CARE PLAN FOR CHILDREN WITH  
UNDOCUMENTED CAREGIVERS**

**BACKGROUND**

Immigrant families are a large and growing population of the total of all families in the United States. Almost one-fourth of all children and youth in the United States are either immigrants or children of immigrants. As the immigrant population is growing, the numbers in child welfare have also increased slightly. In serving these families, DCFS and POS caseworkers may encounter another dynamic regarding the legal status of immigrant adult caregivers in living in the United States.

**PURPOSE**

This Section of Appendix F provides guidance for DCFS and POS workers and supervisors working with families who may have the potential to becoming involved in deportation proceedings. It is not the intent of the Department to provide legal advice for these families but rather to provide guidance to assist families (traditional foster care, Home of Relative and biological) in making a care plan for the children in their homes in the event that the caretaker is detained due to his or her undocumented legal status in the United States. Additionally, a list of resources is included at the end of this attachment, which may be given to families when they are developing their care plans.

**DEVELOPING A PLAN OF ACTION IF AN EMERGENCY PLACEMENT BECOMES NECESSARY**

When assisting families in developing their care plan, caseworkers should review existing policy, which provides the guidelines for developing a plan of action if an emergency placement becomes necessary. DCFS and POS workers with intact or placement cases will ensure families have appropriate child care plans in case of an emergency.

**WHAT IS AN EMERGENCY?**

For the purpose of this transmittal, an emergency is defined as the death or absence of a parent or foster parent (i.e. car or medical accident, parent detained by law enforcement, victim of a serious crime, etc.). See Procedures 302.387 (b) for additional information.

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**CASEWORKER RESPONSIBILITIES**

Caseworkers must:

- 1) Have parents or foster parents identify a family member or friend to care for their children in advance in case of an emergency;
- 2) Tell the parents or foster parents to have the telephone numbers of these identified persons with them at all times and make sure you document this information in the case file;
- 3) Contact the identified persons to ensure they are in agreement with providing alternative care for the children should an emergency arise; and
- 4) Identify and utilize appropriate resource services to assist in such situations (staff will provide relevant information from the attached resources list to parents and foster parents as related to their specific needs and situation).

Caseworkers or supervisors who have questions about developing an emergency plan of care may contact the Immigration Services Unit at 312-814-8600 or by e-mail to [immigration@illinois.gov](mailto:immigration@illinois.gov).



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**LIST OF RESOURCES FOR SERVICES TO THE IMMIGRANT COMMUNITY**

**Arab**

Arab American family Service  
5440 West 87<sup>th</sup> Street  
Burbank, IL 60459

Phone: (708) 229-2314

Fax: (708) 229-2601

**Asian**

Apua Ghar, Inc.  
4753 North Broadway, Suite 632  
Chicago, IL 60640

Phone: (773) 334-4663

Fax: (773) 334-0963

**Bosnian**

Bosnian and Herzegovian American Community Center  
1016 West Argyle Street  
Chicago, IL 60616

Phone: (773) 274-0044

Fax: (773) 784-2984

**Chinese**

Chinese American Services League  
2141 South Ten Court  
Chicago, IL 60616

Phone: (312) 791-0418

Fax: (312) 791-0509

**Korean**

Korean American Community Services  
4300 N. California  
Chicago, IL 60618

Phone: (773) 583-5501

Fax: (773) 585-7009

**Polish**

Polish American Association  
3834 North Cicero Ave.  
Chicago, IL 60641

Phone: (773) 282-8206

Fax: (773) 282-1324

**Russian**

HIAS / Hebrew Immigrant Aid Society  
216 West Jackson, Suite 700  
Chicago, IL 60606

Phone: (312) 357-4666

Fax: (312) 855-3291

**Vietnamese**

Vietnamese Association of Illinois  
5110 North Broadway  
Chicago, IL 60640

Phone: (773) 728-3700

Fax: (773) 728-0497

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**DOWNSTATE**

East Central Illinois Refugee MAA Center  
302 South Birch Street  
Urbana, IL 61801

Phone: (217) 344-8455

Fax: (217) 239-0159

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**ADVOCATES, AGENCIES AND COMMUNITY ORGANIZATIONS PROVIDING  
BILINGUAL SERVICES TO LATINOS IN ILLINOIS**

**Archdiocese of Chicago/Hispanic Ministries**

1850 South Throop  
Chicago, IL 60608  
PHONE: (312) 738-1080  
FAX: (312) 243-3459  
Services: Spanish-speaking services

**Cross Cultural Interpreter Services**

4753 North Broadway  
Chicago, IL 60640  
PHONE: (773) 751-4094  
EMAIL: [ccis@heartlandalliance.org](mailto:ccis@heartlandalliance.org)

**Heartland Alliance/National Immigrant Justice Center**

208 S. LaSalle, Suite 1818  
Chicago, IL 60604  
PHONE: (312) 629-1960  
WEB: [www.heartlandalliance.org](http://www.heartlandalliance.org)  
FAX: (312) 660-1500  
Services: Immigrant rights, housing and healthcare.

**Illinois Association of Agencies and Community Organizations (IAACOMA)**

28 East Jackson Blvd., Suite 1600  
Chicago, IL 60604  
PHONE: (312) 663-1522  
FAX: (312) 663-1994  
Services: Advocacy for Migrants.

**Illinois Coalition for Immigrants and Refugee Rights (ICIRR) (statewide)**

55 E. Jackson  
Suite 2075  
Chicago, IL 60604  
PHONE: (312) 332-7360 x17  
FAX: (312) 332-7044  
Services: Advocacy, immigration and citizenship assistance.

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**Illinois Migrant Council** (statewide)  
28 East Jackson Blvd., Suite 1600  
Chicago, IL 60604  
PHONE: (312) 663-1522  
WEB: [www.illinoismigrant.org](http://www.illinoismigrant.org)  
FAX: (312) 663-1994  
Services: Family Services and assistance for migrants and seasonal farm workers.

**Illinois Migrant Legal Assistance Project/LAF** (statewide)  
111 W. Jackson Blvd 3<sup>rd</sup> floor  
Chicago, IL 60604  
PHONE: (312) 341-1071  
FAX: (312) 341-1041  
Services: Legal Advocacy, and migrant legal aid.

**Legal Services Center for Immigrants, LAF** (statewide)  
111 W. Jackson Blvd, 3rd Floor  
Chicago, IL 60604  
PHONE: (312) 341-9180; MAIN (312) 341-1070  
EMAIL / WEB: [www.lafchicago.org](http://www.lafchicago.org)  
FAX: (312) 341-1041  
Services: Advocacy for immigrant rights and immigration matters.

**Mexican American Legal Defense & Educational Fund (MALDEF)**  
188 W. Randolph, Suite 1405  
Chicago, IL 60601  
PHONE: (312) 782-1422  
EMAIL / WEB: [www.maldef.org](http://www.maldef.org)  
FAX: (312) 782-1428  
Services: Advocacy, civil rights, educational, public resource, and immigration assistance.

**Mujeres Latinas En Acción**  
1823 West 17th Street  
Chicago, IL 60608  
PHONE: (312) 226-1544  
EMAIL / WEB: [www.mujereslatinasenaccion.org](http://www.mujereslatinasenaccion.org)  
FAX: (312) 226-2720  
Services: Advocacy, counseling for battered women & teenagers, parenting classes

**United Network for Immigrants and Refugee Rights (U.N.I.R.R.)**  
1620 W. 18<sup>th</sup> St.  
Chicago, IL 60608  
PHONE: (312) 563-0002  
FAX: (312) 563-9864  
Services: Immigrant rights services.

**GUARDIANSHIP SERVICES**  
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**LISTING OF CONSULATES IN ILLINOIS**

**Consulate General of Australia**

123 N. Wacker Drive, Suite 1330  
Chicago, IL 60606  
Phone: (312) 419-1480

**Consulate General of Austria**

400 North Michigan Avenue, Suite 707  
Chicago, IL 60611  
Phone: (312) 222-1515

**Consulate General of Bosnia & Herzegovina**

Olympia Center  
737 North Michigan Avenue, Suite 810  
Chicago, IL 60611  
Phone: (312) 951-1245

**Consulate General of Brazil**

401 North Michigan Avenue, Suite 3050  
Chicago, IL 60611  
Phone: (312) 464-0246

**Consulate General of Bulgaria**

737 N. Michigan Avenue, Suite 2105  
Chicago, IL 60611  
Phone: (312) 867-1905

**Consulate General of Canada**

180 North Stetson, Suite 2400  
Chicago, IL 60601-6714  
Phone: (312) 616-1860

**Consulate General of Chile**

875 North Michigan Avenue, Suite 3352  
Chicago, IL 60611  
Phone: (312) 654-8780

**Consulate General of Colombia**

500 North Michigan Avenue, Suite 2040  
Chicago, IL 60611  
Phone: (312) 923-1197

**Consulate General of Costa Rica**

203 N. Wabash Avenue, Suite 1312  
Chicago, IL 60601  
Phone: (312) 263-2772

**Consulate General of Ecuador**

500 North Michigan Avenue, Suite 1510  
Chicago, IL 60611  
Phone: (312) 329-0266

**Consulate General of El Salvador**

104 South Michigan Avenue, Suite 816  
Chicago, IL 60603  
Phone: (312) 332-1393

**Consulate General of France**

205 North Michigan Avenue, Suite 3700  
Chicago, IL 60601  
Phone: (312) 327-5200

**Consulate General of Greece**

650 North Saint Clair Street  
Chicago, IL 60611  
Phone: (312) 335-3915

**Consulate General of Guatemala**

203 North Wabash, Suite 910  
Chicago, IL 60601  
Phone: (312) 332-1587

**Consulate General of Haiti**

220 South State Street, Suite 2110  
Chicago, IL 60604  
Phone: (312) 922-4004

**Consulate General of Honduras**

4506 West Fullerton Avenue  
Chicago, IL 60639  
Phone: (773) 342-8281

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**Consulate General of India**

455 North Cityfront Plaza Drive, Suite  
850  
Chicago, IL 60611  
Phone: (312) 595-0405

**Consulate General of Ireland**

400 North Michigan Avenue, Suite 911  
Chicago, IL 60611  
Phone: (312) 337-1868

**Consulate General of Israel**

111 E. Wacker Drive, Suite 1308  
Chicago, IL 60601  
Phone: (312) 297-4800

**Consulate General of Italy**

500 North Michigan Avenue, Suite 1850  
Chicago, IL 60611  
Phone: (312) 467-1550

**Consulate General of Japan**

737 N. Michigan Avenue, Suite 1100  
Chicago, IL 60611  
Phone: (312) 280-0400

**Consulate General of Mexico**

204 S. Ashland  
Chicago, IL 60612  
Phone: (312) 855-1380

**Consulate General of Pakistan**

333 North Michigan Avenue, Suite 728  
Chicago, IL 60601  
Phone: (312) 781-1831

**Consulate General of Peru**

180 North Michigan Avenue, Suite 1830  
Chicago, IL 60601  
Phone: (312) 853-6174

**Consulate General of Romania**

737 North Michigan Avenue, Suite 2105  
Chicago, IL 60611  
Phone: (312) 573-1315

**Consulate General of Serbia and  
Montenegro**

201 East Ohio Street, Suite 200  
Chicago, IL 60611  
Phone: (312) 670-6707

**Consulate General of South Africa**

200 South Michigan Avenue, Suite 600  
Chicago, IL 60604  
Phone: (312) 939-7929

**Consulate General of Spain**

180 North Michigan Avenue, Suite 1500  
Chicago, IL 60601  
Phone: (312) 782-4588

**Consulate General of Sweden**

150 North Michigan, Avenue Suite 1250  
Chicago, IL 60601-7593  
Phone: (312) 781-6262

**Consulate General of Switzerland**

737 N. Michigan Avenue, Suite 2301  
Chicago, IL 60611-0561  
Phone: 312-915-0061 ext. 10

**Consulate General of the Arab  
Republic of Egypt**

500 North Michigan Avenue, Suite 1900  
Chicago, IL 60611  
Phone: (312) 828-9162

**Consulate General of the Argentine  
Republic**

205 North Michigan Avenue, Suite 4209  
Chicago, IL 60601  
Phone: (312) 819-2620

**Consulate General of the Czech  
Republic**

205 N. Michigan Avenue, Suite 1680  
Chicago, IL 60601  
Phone: (312) 861-1037

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**Consulate General of the Dominican Republic**

One Northfield Plaza, Suite 300  
Northfield, IL 60093  
Phone: (847) 441-1831

**Consulate General of the Federal Republic of Germany**

676 North Michigan Avenue, Suite 3200  
Chicago, IL 60611  
Phone: (312) 470-2063

**Consulate General of the Kingdom of the Netherlands**

303 East Wacker Drive, Suite 2600  
Chicago, IL 60601  
Phone: (312) 856-0110

**Consulate General of the People's Republic of China**

100 W. Erie Street  
Chicago, IL 60010  
Phone: (312) 803-0105

**Consulate General of the Philippines**

30 North Michigan Avenue, Suite 2100  
Chicago, IL 60602  
Phone: (312) 332-6458

**Consulate General of the Republic of Croatia**

737 North Michigan Avenue, Suite 1030  
Chicago, IL 60611  
Phone: (312) 482-9902

**Consulate General of the Republic of Indonesia**

211 W. Wacker Drive, 8th Floor  
Chicago, IL 60606  
Phone: (312) 920-1881

**Consulate General of the Republic of Korea**

455 N. Cityfront Plaza Drive, Suite 2700  
Chicago, IL 60611  
Phone: (312) 822-9485

**Consulate General of the Republic of Lithuania**

211 East Ontario Street, Suite 1500  
Chicago, IL 60611  
Phone: (312) 397-0382

**Consulate General of the Republic of Poland**

1530 North Lake Shore Drive  
Chicago, IL 60611  
Phone: (312) 337-8166

**Consulate General of the Republic of Turkey**

360 North Michigan Avenue, Suite 1405  
Chicago, IL 60601  
Phone: (312) 263-0644

**Consulate General of the Republic of Venezuela**

20 N. Wacker, Suite 1925  
Chicago, IL 60606  
Phone: (312) 236-9655

**Consulate General of the United Kingdom of Great Britain and Northern Ireland**

The Wrigley Building  
400 North Michigan, Suite 1300  
Chicago, IL 60611  
Phone: (312) 970-3800

**Consulate General of Ukraine**

10 East Huron Street  
Chicago, IL 60611  
Phone: (312) 642-4388

**Consulate General of Uruguay**

Consul General  
875 North Michigan Avenue, Suite 1422  
Chicago, IL 60611  
Phone: (312) 642-3430

**GUARDIANSHIP SERVICES**  
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**Honorary Consul of the Republic of Hungary**  
8 South Michigan Avenue, Suite 2500  
Chicago, IL 60603  
Phone: (312) 263-3500

**Honorary Consulate General of Jordan**  
12559 S. Holiday Drive, Unit A  
Alsip, IL 60803  
Phone: (708) 272-6665

**Honorary Consulate General of the Grand Duchy of Luxembourg**  
1417 Braeburn Court  
Wheeling, IL 60090-6933  
Phone: (847) 520-5995

**Honorary Consulate General of the Republic of Iceland**  
Honorary Consul General  
15750 S. Harlem Avenue, Suite 28  
Chicago, IL 60462  
Phone: (708) 429-1126

**Honorary Consulate General of the Republic of Liberia**  
7342 S. Bennett Avenue  
Chicago, IL 60649  
Phone: (773) 643-8635

**Honorary Consulate General of the Republic of Panama**  
9048 South Commercial Avenue  
Chicago, IL 60617  
Phone: (773) 933-0395

**Honorary Consulate of Barbados**  
6700 South Oglesby Avenue, Suite 1603  
Chicago, IL 60649  
Phone: (773) 667-5963

**Honorary Consulate of Belize**  
1200 Howard Drive  
West Chicago, IL 60185  
Phone: (630) 293-0010

**Honorary Consulate of Bolivia**  
1111 West Superior Street, Suite 309  
Melrose Park, IL 60160  
Phone: (708) 343-1234

**Honorary Consulate of Estonia**  
410 North Michigan Avenue  
Chicago, IL 60611  
Phone: (312) 595-2527

**Honorary Consulate of Finland**  
15 Long Common Road  
Riverside, IL 60546  
Phone: (708) 442-0635

**Honorary Consulate of Grenada**  
438 W. St. James Place  
Chicago, IL 60614-2750  
Phone: (773) 472-2810

**Honorary Consulate of Jamaica**  
4655 S. Dr. Martin Luther King Jr.  
Drive, Suite 201  
Chicago, IL 60653  
Phone: (773) 373-8988

**Honorary Consulate of Mongolia**  
4701 W. Rice Street  
Chicago, IL 60651  
Phone: (773) 626-1430

**Honorary Consulate of New Zealand**  
8600 West Bryn Mawr Avenue, Suite  
500 North  
Chicago, IL 60631-3579  
Phone: (773) 714-9461

**Honorary Consulate of Norway**  
300 S. Wacker Drive, Suite 1220  
Chicago, IL 60606  
Phone: (312) 899-1101



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**Honorary Consulate of Portugal**  
One Bank One Plaza, Suite IL1-0947  
Chicago, IL 60670-0947  
Phone: (312) 259-9408

**Honorary Consulate of Sao Tome & Principe**  
1320 Valley Court  
Libertyville, IL 60048  
Phone: (847) 362-5615

**Honorary Consulate of Singapore**  
c/o Sidley, Austin, Brown & Wood  
10 S. Dearborn Street, Suite 4800  
Chicago, IL 60603  
Phone: (312) 853-7555

**Honorary Consulate of Sri Lanka**  
c/o Sandler, Travis & Rosenberg P.A.  
225 W. Washington Street, Suite 1550  
Chicago, IL 60606  
Phone: (312) 641-0000

**Honorary Consulate of the Republic of Cyprus**  
1875 Dempster Street, Suite 555  
Park Ridge, IL 60068  
Phone: (847) 698-5500

**Honorary Consulate of the Republic of Rwanda**  
666 Dundee Road, Suite 1401  
Northbrook, IL 60062  
Phone: (847) 205-1188

**Honorary Royal Nepalese Consulate**  
100 West Monroe Street, Suite 500  
Chicago, IL 60603  
Phone: (312) 263-1250

**Honorary Consulate of the Slovak Republic**  
34 S. Washington Street  
Naperville, IL 60540  
Phone: (630) 420-7597

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