Culturally Competent Practice

A

Ζ

A

Σ

G

Ζ

Ζ

A

Ľ

WITH LATINO CHILDREN

& FAMILIES

TABLE OF CONTENTS

Module 1: Cultural Competence with Latino Children and Families	2
Module 2: Overview of Systems of Care	10
Module 3: Engagement	17
Module 4: Assessment	22
Module 5: Planning	
Module 6: Implementation and Intervention	
Module 7: Transition	
Module 8: Case Simulation	41
Resource Guide	54

Training curriculum developed by Alan J. Dettlaff, PhD, Jane Addams College of Social Work, University of Illinois at Chicago; Cecilia L. Thomas, PhD, Department of Rehabilitation, Social Work, and Addictions, University of North Texas; Harriet L. Cohen, PhD, Department of Social Work, Texas Christian University; and Teresa Buehler, LCSW, Curriculum Consultant.

Acknowledgements: This project was funded by the United States Department of Health and Human Services' Administration for Children and Families, Children's Bureau.

Module 1: Cultural Competence with Latino Children and Families

LEARNING OBJECTIVES

- 1. Participants will develop an awareness of the need for culturally competent practice when working with Latino children and families.
- 2. Participants will develop an understanding of the cultural values and traditions of Latino children and families.
- 3. Participants will develop an awareness of the effects of immigration and acculturation on Latino children and families.
- 4. Participants will learn how to recognize and identify the cultural values, traditions, and experiences of Latino children and families in their assigned caseloads.



THE NEED FOR CULTURALLY COMPETENT PRACTICE

DEFINING CULTURE

- Culture can be defined as an integrated set of values and beliefs that shapes how individuals view the world, themselves, and others (NASW, 2001)
- Culture includes thoughts, language, experiences, customs, traditions, religious beliefs, and social interactions (NASW, 2001)

THE IMPORTANCE OF CULTURE IN CHILD WELFARE PRACTICE

- A family's culture influences their behavior and their responses to the behavior of others
- Culture shapes the way that individuals view their problems and the ways in which they
 respond to interventions

DEFINING CULTURAL COMPETENCE

- Cultural competence involves responding to children and families from all cultures in a way that recognizes and values their uniqueness (NASW, 2001)
- Culturally competent workers understand the diverse cultural beliefs, values, and traditions of the families with whom they work
- Culturally competent workers practice interventions that respond to the specific cultural needs and experiences of their clients

THE NEED FOR CULTURALLY COMPETENT PRACTICE

- Historically, services to children and families have been selected from a limited set of choices that do not consider families' culture, values, or experiences
- Using interventions that address a family's cultural values and traditions increases the likelihood of positive outcomes
- One of the largest and fastest growing populations in Texas is the Latino population
- Interventions should be used that are responsive to the Latino culture and consider cultural factors when planning for services

LATINO CHILDREN AND FAMILIES IN THE UNITED STATES

THE LATINO POPULATION

- The Latino population includes people from Mexico, Cuba, Puerto Rico, Central America, South America, and other Spanish-speaking countries
- The Latino population is the fastest growing population in the United States
- In 2000, Latinos accounted for 12.5% of the population, an increase of 61% since 1990 (U.S. Census Bureau, 2000)
- As of 2004, the population has increased to 40.5 million people, representing 14.2% of the U.S. population, and an increase of 15% since 2000 (U.S. Census Bureau, 2004)

LATINO IMMIGRANTS

- Latino immigrants who are foreign-born account for over 46% of Latinos living in the United States (Larsen, 2004)
- As of 2004, an additional 8.4 million undocumented residents from Mexico and other Latin American countries were residing in the United States, of which 1.7 million are children under 18 (Passell, 2004)

LATINO CHILDREN AND FAMILIES IN TEXAS

- Within Texas, 34.9% of the population (approximately 7.6 million) are Latino (U.S. Census Bureau, 2004)
- Latino children comprise 38.6% of confirmed victims of abuse or neglect (TDFPS, 2005)
- 36.4% of children in foster care are Latino (TDFPS, 2005)

CULTURAL VALUES AND TRADITIONS OF LATINO CHILDREN AND FAMILIES

FAMILIA

- The family is the main resource for emotional and financial support, particularly in times of need
- The family unit generally extends beyond the parents and children living in the home

PERSONALISMO

- Personal relationships are the foundation of most interactions in the Latino culture
- In professional relationships, it is important for Latino families to establish a personal relationship with the caseworker

RESPETO

 Respect is an important part of Latino culture, and often involves deferential behavior with authority figures and elders

DIGNIDAD

- Many Latinos have a strong sense of personal pride and dignity
- Latinos are particularly proud of their family and their ability to support and raise their children

CONFIANZA

- In Latino culture, professional relationships are based on a mutual trust established between parties
- Any actions by the caseworker that damage trust can be very harmful to the professional relationship

MACHISMO

- The traditional concept of Machismo refers to a strong male figure with ultimate authority and responsibility for the family's protection and care
- In Latino culture, machismo implies respect, responsibility, and honor
- The degree of male authority within households may differ from family to family

RELIGIOUS BELIEFS

- Approximately 70% of Mexicans are Catholic, while 23% identify as Protestant or Christian
- For many Latino families, religion plays a very large role in everyday life
- The church should be considered an important resource in planning and delivering services

HEALTH AND MENTAL HEALTH

- Beliefs concerning physical health and illness range from traditional, folk beliefs to modern American practices
- Common forms of illness prevention include prayer, wearing religious symbols, and altars devoted to particular saints
- Being labeled with a mental illness carries a stigma in many Latino families, which may
 result in failure to acknowledge symptoms or avoidance of treatment

THE EXPERIENCE OF IMMIGRATION AND ACCULTURATION

THE IMMIGRATION EXPERIENCE

- The immigration experience denotes a significant life event for the family system
- Children are often separated from parents and other siblings for extended periods
- The initial act of entering the country can be very dangerous, with many immigrants experiencing violence, robbery, and sexual assault
- Once in the U.S., families continue to experience stress resulting from the language barrier, unfamiliar customs, and loss of routine
- Undocumented immigrants experience additional stress, as they live with constant fear of discovery and deportation

ACCULTURATION AND ACCULTURATIVE STRESS

- Acculturation refers to the process of learning a second culture and being able to navigate in that culture
- Caseworkers should remember that for families who are immigrants, many common practices within the U.S. may be very unfamiliar
- Caseworkers should also be aware of the stress that acculturation often causes for immigrant families
- For many families, previously established support systems are no longer in place to help them deal with the challenges of their new environment

Stress resulting from acculturation is associated with depression, isolation, domestic violence, marital problems, and drug and alcohol abuse (Coltrane, Parke, & Adams, 1994; Cunradi, Caetano, & Schafer, 2002; Leon & Dziegielewski, 1999; Smart & Smart, 1995)

LATINO YOUTH AND ACCULTURATION

- For Latino youth, the stress of acculturation involves learning to negotiate two conflicting sets of cultural values
- Many Latino youth feel torn between their cultural and family values and those of U.S. culture
- This often results in significant tension between parents and children, as children acculturate faster than their parents
- Stress resulting from acculturation is associated with depression, anxiety, alcohol and drug use, and delinquency behavior (Fontes, 2002; Partida, 1996; Vega, Kourney, Zimmerman, & Gil, 1995)

RESPONDING TO THE EFFECTS OF IMMIGRATION AND ACCULTURATION

- When working with Latino immigrants, it is important to address these issues as they are often the underlying causes of other problems in the family system
- Interventions should focus on increasing social support and reducing isolation
- Service providers should be familiar with the needs of recent immigrants or families dealing with problems related to acculturation

RECOGNIZINIG CULTURAL VALUES, TRADITIONS, AND EXPERIENCES

Think about the Latino families with whom you have worked recently. As you reflect on these families, consider the information we just reviewed.

What cultural values and traditions have you seen in the families with whom you have worked? What effects of immigration and acculturation have you seen in these families?

Cultural Values and Traditions

Effects of Immigration and Acculturation

MODULE 1 BIBLIOGRAPHY

- Coltrane, S., Parke, R. D., & Adams, M. (2004). Complexity of father involvement in low-income Mexican American families. *Family Relations, 53,* 179-189.
- Condon, J. C. (1997). *Good neighbors: Communicating with Mexicans* (2nd ed.). Yarmouth, ME: Intercultural Press.
- Cunradi, C. B., Caetano, R., & Schafer, J. (2002). Socioeconomic predictors of intimate partner violence among white, black, and Hispanic couples in the United States. *Journal of Family Violence, 17*, 377-389.
- Fontes, L. A. (2002). Child discipline and physical abuse in immigrant Latino families: Reducing violence and misunderstandings. *Journal of Counseling and Development, 80,* 31-40.
- Garcia, E. C. (2001). Parenting in Mexican American families. In N. Boyd Webb (Ed.), *Culturally diverse parent-child and family relationships: A guide for social workers and other practitioners* (pp. 157-180). New York: Columbia University Press.
- Hancock, T. U. (2005). Cultural competence in the assessment of poor Mexican families in the rural southeastern United States. *Child Welfare*, *84*(5), 689-711.
- Jarvis, A. C. & Lebredo, L. (2000). *Spanish for social services* (6th ed.). Boston: Houghton Mifflin.
- Larsen, L. J. (2004). The foreign-born population in the United States: 2003. *Current Population Reports, P20-551.* Washington, DC: United States Census Bureau.
- Leon, A. M., & Dziegielewski, S. F. (1999). The psychological impact of migration: Practice considerations in working with Hispanic women. *Journal of Social Work Practice, 13*(1), 69-82.
- Levy-Warren, M. H. (1987). Moving to a new culture: Cultural identity, loss, and mourning. In J. Bloom-Feshback & S. Bloom-Feshback & Associates (Eds.), *The psychology of separation and loss: Perspectives on development, life-transitions, and clinical practice* (pp. 300-315). San Francisco: Jossey-Bass.
- National Association of Social Workers. (2001). *NASW standards for cultural competence in social work practice.* Washington, DC: NASW Press.
- Padilla, A. M., & Perez, W. (2003). Acculturation, social identity, and social cognition: A new perspective. *Hispanic Journal of Behavioral Sciences*, *25*(1), 35-55.
- Partida, J. (1996). The effects of immigration on children in the Mexican-American community. *Child and Adolescent Social Work Journal, 13*(3), 241-254.
- Passel, J. S. (2005). *Estimates of the size and characteristics of the undocumented population.* Washington DC: Pew Hispanic Center.
- Quinones-Mayo, Y., & Dempsey, P. (2005). Finding the bicultural balance: Immigrant Latino mothers raising "American" adolescents. *Child Welfare, 84*(5), 649-667.
- Riding, A. (2000). Distant neighbors: A portrait of Mexicans. New York: Knopf.

- Simoni, J. M. (1993). Latina mothers' help seeking at a school-based mutual support group. *Journal of Community Psychology*, 21, 188-199.
- Smart, J. F., & Smart, D. W. (1995). Acculturative stress of Hispanics: Loss and challenge. *Journal of Counseling and Development, 73,* 390-396.
- Solis, J. (2003). Re-thinking illegality as a violence against, not by Mexican immigrants, children, and youth. *Journal of Social Issues, 59,* 15-31.
- Texas Department of Protective and Regulatory Services. (2005). 2005 data book. Austin, TX: Author.
- United States Census Bureau. (2000). *Census 2000 summary file 1: 2000.* Retrieved February 26, 2006 from http://factfinder.census.gov
- United States Census Bureau. (2004). 2004 American Community Survey. Retrieved February 26, 2006 from http://factfinder.census.gov
- Vega, W. A., Kourney, E. I., Zimmerman, R. S., & Gil, A. G. (1995). Cultural conflicts and problem behaviors of Latino adolescents in home and school environments. *Journal of Community Psychology*, 23, 167-179.
- Zayas, L. H. (1992). Childrearing, social stress, and child abuse: Clinical considerations with Hispanic families. *Journal of Social Distress and the Homeless, 1,* 291-309.
- Zayas, L. H., & Solari, F. (1994). Early childhood socialization in Hispanic families: Context, culture, and practice implications. *Professional Psychology: Practice and Research*, *25*(3), 200-206.

Module 2: Overview of Systems of Care

LEARNING OBJECTIVES

- 1. Participants will be able to define and conceptualize Systems of Care as a model for service delivery with Latino children and families.
- 2. Participants will be able to identify the 3 core values and 5 key components of Systems of Care.

DEFINING SYSTEMS OF CARE

WHAT IS SYSTEMS OF CARE?

- Systems of Care is an approach to service delivery that is family-focused, communitybased, and culturally competent
- The focus is to build partnerships that create a broad network of services tailored to meet the individual needs of children and families
- It involves a system of services working together toward the common goals of safety, permanence, and well-being
- Services involve formal and informal supports that are community-based and matched to the specific needs of children and families

HOW IS SYSTEMS OF CARE IMPLEMENTED?

- The family and the child welfare agency work together to build a network of community partners that support the family system
- This network is called the Child and Family Team and is comprised of individuals who know the child and family
- Together, the Child and Family Team creates an individualized and culturally-sensitive plan of service that is tailored to the particular strengths and needs of the family
- The plan of service includes formal agency services and informal community supports that are designed to meet the family's specific needs

SYSTEMS OF CARE



SYSTEMS OF CARE AND THE CHILD AND FAMILY SERVICES REVIEW

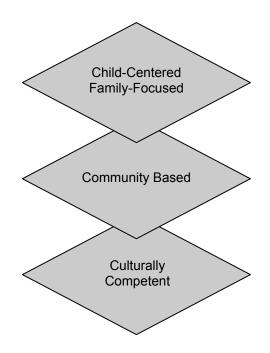
- Results from CFSR's have suggested the need to more effectively engage families in the development and implementation of their service plans
- CFSR's have found that children have higher rates of permanency in states that emphasize jointly developed service plans
- Systems of Care may improve outcomes of safety, permanence, and well-being by preventing out-of-home placements, reducing the number of placements, and addressing the physical, emotional, and educational needs of children

EMPIRICAL SUPPORT FOR SYSTEMS OF CARE

- Youth with Emotional Disturbances
 - Improved functioning in school performance and social behavior
 - o Improved peer interactions
 - Improved parent-child relationship
 - o Decreased acting-out, aggressive, and depressed behaviors
 - Reduced hospitalizations
- Youth in the Juvenile Justice System
 - Improved school attendance
 - Reduction in rates of recidivism
 - Reduction in rates of assault, running away, and expulsion from school
 - o Reduced use of residential treatment and hospitalizations

(Burns & Goldman, 1999; Carney, & Buttell, 2003; Clarke, Schaefer, Burchard, & Welkowitz, 1992; Kamradt, 2001; Toffalo, 2000)

CORE VALUES OF SYSTEMS OF CARE



CHILD-CENTERED AND FAMILY-FOCUSED

- The services provided are driven by the needs and preferences of the child and family
- Families are involved as key stakeholders in all aspects of decision-making and service delivery

WHY IS CHILD AND FAMILY INVOLVEMENT IMPORTANT?

- Permanency is best facilitated when the family is actively involved in planning and participating in services
- Involving family members in the planning process emphasizes their role as part of the solution to their problems
- Engaging families helps to ensure sensitivity to their culture and values

COMMUNITY-BASED

- Services are based in the community so children can remain connected to their environment and cultural norms
- Community leaders are active partners in the System of Care
- Informal supports are identified in the community and become part of the service plan

WHY ARE COMMUNITY-BASED SERVICES IMPORTANT?

- Keeping children in their homes and communities has a positive impact on well-being
- Children are able to maintain bonds with friends, family, and school
- Services provided to the child and family are in the context of the child's and family's environment and cultural norms

CULTURALLY COMPETENT

- The philosophy of Systems of Care holds that a family's culture, values, and ethnicity are strengths that should be built upon
- When a culturally competent system is developed, the likelihood is improved that services will have a positive effect on safety, permanence, and well-being
- Cultural competence enhances communication and ensures that a family's needs are understood, thus increasing the likelihood of a positive intervention

WHY IS CULTURAL COMPETENCE IMPORTANT?

- Cultural competence conveys respect and preserves the dignity of families during difficult circumstances
- Demonstrating an understanding of the unique needs of families improves the family's willingness to participate in services

KEY COMPONENTS IN SYSTEMS OF CARE

1. INTERAGENCY COLLABORATION

- Agencies from the public, private, and faith-based sectors work together to address the needs of children and families
- This collaboration creates a sense of community responsibility in addressing the needs of children and families

2. FAMILY INVOLVEMENT

- Families provide guidance in the development and composition of the System of Care
- Families are involved as full partners in setting goals and identifying the services necessary to achieve goals

3. INDIVIDUALIZED, STRENGTH-BASED SERVICES

- Services and supports are individualized to meet the unique needs of the family
- Issues of culture, values, ethnic heritage, class, and religion are addressed when developing the service plan

4. ACCESSIBILITY

- Services are offered through options that consider families' unique circumstances, abilities, and limitations
- The System of Care works together to eliminate barriers to services

5. ACCOUNTABILITY

- Outcomes are regularly assessed to determine the effectiveness of the plan in meeting the needs of the family and achieving their goals
- All members of the system share the responsibility for the success of outcomes and hold each other accountable for ensuring success

CASE EXAMPLE: THE ARRENDONDO FAMILY

The Arrendondo family has an open FBSS case due to physical abuse of their 8-year old son who is diagnosed as ADHD and has had a number of behavioral problems at school. The Arrendondo family immigrated to the United States five years ago from Mexico. Mrs. Arrendondo speaks very little English and misses her extended family who are still in Mexico. They have two other children in the home, ages 3 and 5. Mr. Arrendondo works almost 12 hours per day leaving the children to be cared for by an overtaxed and stressed mother who has had trouble managing her children and negotiating a foreign culture.

The CPS caseworker begins the process of developing a mutual working relationship with the family. She begins collecting information to do a full assessment that includes assessing the crisis at hand and potential for danger to the children. The assessment includes an understanding of family strengths and an understanding of the family's culture. The worker helps the family assemble a team of family and community partners that will act as a support system to work with the family toward meeting their goals. The team members work together to develop a plan that is specific to the Arrendondo family's unique circumstances. Resources in the neighborhood are identified that will help provide Mrs. Arrendondo with support. A neighbor has been identified to help provide transportation, the school will provide a behavioral management program for their son, and the grandmother will come into the home to help care for the younger children. Parenting services are arranged to occur in the Arredondo home, to ensure these services are culturally relevant and to eliminate the need for child-care. A mentor is identified within the neighborhood that will provide Mrs. Arredondo with informal support when she is feeling overwhelmed or stressed. Ongoing crisis planning occurs and the overall outcomes for the family are periodically reviewed to ensure its effectiveness.

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process*. Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Burns, B. J., & Goldman, S. K. (Eds.). (1999). Promising practices in wraparound for children with serious emotional disturbance and their families. In *Systems of care: Promising practices in children's mental health* (1998 Series, Volume IV). Washington, DC: Center for Effective Collaboration and Practice, American Institutes for Research.
- Carney, M. M., Buttell, F. (2003). Reducing juvenile recidivism: Evaluating the wraparound services model. *Research on Social Work Practice*, *13*(5), 551-169.
- Clarke, R. T., Schaefer, M., Burchard, J. D., Welkowitz, J. W. (1992). Wrapping communitybased mental health services around children with a severe behavioral disorder: An evaluation of project wraparound. *Journal of Child & Family Studies*, 1(3), 241-261.
- Kamradt, B. (2001). Wraparound Milwaukee: Aiding youth with mental health needs. *Juvenile Justice*, 7, 14-23.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). Systems of care. Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society*. Baltimore: Brookes Publishing, pp. 3-22.
- Toffalo, D. (2000). An investigation of treatment integrity and outcomes in wraparound services. *Journal of Child and Family Studies, 9*(3), 351–361.
- United States Department of Health and Human Services, Center for Mental Health Services Substance Abuse and Mental Health Services Administration. (2001). A history and description of system of care for children and their families. *Annual report to congress on the evaluation of the comprehensive community mental health services for children and their families program.* Retrieved November 8, 2005 from http://www.dhhs.state.nc.us
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Western Interstate Commission for Higher Education. (2005). Systems of care for children: Prospectus for change in Wyoming. Retrieved November 8, 2005 from http:// www.wiche.edu/mentalhealth/SystemsofCare.asp

Module 3: Engagement

LEARNING OBJECTIVES

- 1. Participants will gain an understanding of the importance of the engagement phase and recognize the worker's role in facilitating this process.
- 2. Participants will learn the activities involved in the engagement phase.
- 3. Participants will develop culturally specific strategies for engaging Latino children and families.



THE IMPORTANCE OF ENGAGEMENT

ENGAGEMENT

- The initial contacts with a family are very important as they set the groundwork for the remainder of the helping relationship
- Successful engagement requires an understanding of the family's need for reciprocity and shared responsibility in the relationship
- The use of the Systems of Care model is dependent on families being engaged and active participants throughout the process

CONFIANZA

- A sense of trust must be established in the initial meetings with a family in order to facilitate the family's cooperation and involvement in the System of Care
- Many Latino families have preconceived ideas about government agencies and a distrust of governmental systems
- Any words or actions by the caseworker that suggest irresponsibility, dishonesty, or incompetence can significantly damage trust – sometimes permanently

RESPETO

- Engagement is facilitated when there is mutual respect between both parties
- Caseworkers must convey a genuine respect for the family's culture, values, and traditions
- It is important to convey that family members' active involvement is wanted, needed, and valued throughout the process

ACTIVITIES IN THE ENGAGEMENT PHASE

1. FACILITATE CONVERSATION WITH THE CHILD AND FAMILY

- Begin the process of engagement by listening to the family and hearing what it said
- Listen for indicators of the family's strengths, needs, goals, and hopes
- Listen for indicators of the family's cultural values and their level of acculturation

2. STABILIZE CRISES

- Refers to the social work process of Starting Where the Client Is
- Successful helping relationships result when the caseworker responds to the family's immediate needs and concerns, rather than holding to a planned agenda
- Addressing the family's immediate concerns will reduce their distress, which will otherwise impede their ability to participate in the discussion
- Responding sensitively to the family's immediate concerns contributes to engagement as the family will perceive the worker as being concerned and perceptive of their needs

3. ORIENT THE FAMILY TO THE CONCEPT OF SYSTEMS OF CARE

- Provide a clear and concise description of the Systems of Care framework
- Clarify your role and the role of the client, emphasizing the partnership between the family and the agency

4. GATHER PRELIMINARY INFORMATION ON POTENTIAL TEAM MEMBERS

- Begin to gather information that can be used in the establishment of the Child and Family Team
- Ask questions that will identify the important figures in the family's system
- Gather information on other social service agencies with which the family is involved

ENGAGING LATINO CHILDREN AND FAMILIES

As you begin the engagement process with Latino children and families, it is important to recognize how cultural values, traditions, and previous experiences may impact this process.

Discuss how these cultural issues might affect the engagement process. Then, in the spaces below, identify specific strategies that can be used to engage Latino children and families, considering these issues.

Cultural Values and Traditions

Effects of Immigration and Acculturation

SUMMARY: STRATEGIES FOR ENGAGEMENT WITH LATINO CHILDREN AND FAMILIES

- Demonstrate to the family that you are interested in their culture and that their culture is an important element in this process
- Acknowledge the family as the expert in their own child and family
- Acknowledge the importance of extended family, particularly grandparents that may live in the home
- Learn who is considered family and identify other support systems that are important to the family
- Determine how acculturated the family is to their current environment and consider their level of acculturation when planning for services
- Remember that you are in a position of power be sure the family understands that they have choices and are considered an important member of the decision making team
- Address any concerns the family may have about their immigration status be clear that your work with the family is independent of their immigration status

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Thomson Brooks/Cole.
- Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larson, J. A. (2005). *Direct social work practice: Theory and skills* (7th ed.). Belmont, CA: Thomson Brooks/Cole.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). *Systems of care.* Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society.* Baltimore: Brookes Publishing, pp. 3-22.
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.

Module 4: Assessment

LEARNING OBJECTIVES

- 1. Participants will understand the need for conducting a comprehensive, strengths-based, cultural assessment with Latino children and families.
- 2. Participants will apply the use of the strengths perspective in assessment.
- 3. Participants will develop an understanding of the components of a comprehensive cultural assessment and apply these components to Latino children and families in their assigned caseloads.



THE PURPOSE OF ASSESSMENT

THE ASSESSMENT PHASE

- The purpose of the assessment phase is to understand the underlying causes of the abuse or neglect in the family, and to identify potential strengths that can be built upon in service delivery
- Accurate assessment requires that social workers clearly assess the cultural background of families and how their cultural experiences influence their thoughts and behaviors
- In order for interventions to be effective, they must consider the cultural factors associated with the problem and how these factors may affect service delivery

STEPS IN THE ASSESSMENT PHASE

- Identification of strengths and resources
- Cultural assessment

IDENTIFYING STRENGTHS AND RESOURCES

WHY WE USE THE STRENGTHS PERSPECTIVE

- All families possess strengths that can be used to improve their lives
- By identifying these strengths, we are identifying the tools that will be used to resolve many of their problems
- When we focus on strengths, we motivate our clients to change, give them hope, and help them view themselves in a more positive light

CASE EXAMPLE: BIANCA

Bianca is a 25-year old Mexican woman and a single mother of 2 children, ages 8 and 6. She has an open FBSS case because of physical abuse of her children by a boyfriend. Bianca was also found responsible for Neglectful Supervision for allowing her children to ride in a car with an intoxicated driver.

She is currently living with her sister, her sister's boyfriend, and their 3 children until she "gets back on her feet." Bianca is unemployed and has no transportation. She dropped out of high-school when she became pregnant with her first child. She has 2 alcohol related convictions: one for DWI and one for stealing a 12-pack of beer. She has been battered by 2 previous boyfriends, and has lived in a shelter three times. Bianca is a former client of MHMR, where she received medication for depression for approximately 10 months. She was raised with involvement in a church congregation, but has not been active for several years, although she has expressed a desire to return. She has held over 10 jobs, but never for longer than 6 months.

INTERNAL AND EXTERNAL STRENGTHS

- In our assessment of clients, we assess for Internal Strengths and External Strengths
- In assessing for Internal Strengths, we consider that each person has a unique set of abilities and personal characteristics that can be used as assets
- In assessing for External Strengths, we examine the client's environment to identify additional strengths that can be used to help clients achieve their goals

CASE EXAMPLE: BIANCA (CONTINUED)

Bianca's sister, Margarita, has been an assistant manager in a bakery at a large grocery store for several years. She is active in her church and is a good mother. She and her boyfriend have been together for 3 years and have a good relationship. They plan to get married when their finances allow it, and they have been saving money each month. Margarita has been sober for 6 years and attending Alcoholics Anonymous, as has her boyfriend. She says that she spends too much money on Bingo, but has enjoyed the friends she has met at the bingo hall.

Margarita's boyfriend, Raymundo, is also active in their church. He is a mechanic for a used car dealership and moonlights on the side. He has assumed the role of father for Margarita's children, and treats Margarita and the children well.

CONDUCTING THE CULTURAL ASSESSMENT

- The cultural assessment is used to learn about our families' culture and values, and how their culture and values influence their view of the current situation
- This information is used to develop interventions that will effectively address the issues experienced by the family

COMPONENTS OF A COMPREHENSIVE CULTURAL ASSESSMENT

1. Cultural History and Traditions

- Place of birth
- Number of generations in the United States
- Immigration experience
- Immigration status
- Language spoken at home
- English fluency, communication needs
- Cultural traditions practiced in the home
- Religious affiliation and current involvement
- Community and friendship patterns

2. Experience of Acculturation

- Level of acculturation
- Experience adjusting to new culture
- Experience of being Latino in the United States
- Family's attitude toward acculturation
- Familiarity and comfort with U.S. culture
- Experience and history of oppression

3. Family and Cultural Values

- Family roles and structure
- Gender roles
- Family's attitude toward helping
- Intergenerational family structure
- · Emotional attachment to other family members
- Cultural norms

4. View of the Problem

- · How are similar problems handled in their culture?
- Extent to which the problem is considered either normal or dysfunctional within their culture
- Extent to which the problem is a manifestation of environmental lack of resources and supports
- Extent to which the problem is related to cultural conflict in identity, values, or relationships

CONDUCTING THE CULTURAL ASSESSMENT

Identify a Latino family on your caseload or with whom you have been involved recently and assess this family according to the elements of the Cultural Assessment.

- Group 1: Cultural History and Traditions
- Group 2: Experience of Acculturation
- Group 3: Family and Cultural Values
- Group 4: View of the Problem

CULTURAL ASSESSMENT

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process*. Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Thomson Brooks/Cole.
- Fontes, L. A. (2002). Child discipline and physical abuse in immigrant Latino families: Reducing violence and misunderstandings. *Journal of Counseling and Development, 80,* 31-40.
- Garza, M. (2004). Utilizing the strengths perspective with the culturally traditional Latino client in crisis. In G. Glicken (Ed.), *Using the strength perspective in social work practices* (pp. 105-116). Boston: Pearson Education, Inc.
- Hancock, T. U. (2005). Cultural competence in the assessment of poor Mexican families in the rural southeastern United States. *Child Welfare, 84*(5), 689-711.
- Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larson, J. A. (2005). *Direct social work practice: Theory and skills* (7th ed.). Belmont, CA: Thomson Brooks/Cole.
- Leon, A. M., & Dziegielewski, S. F. (1999). The psychological impact of migration: Practice considerations in working with Hispanic women. *Journal of Social Work Practice, 13*(1), 69-82.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). *Systems of care.* Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Smart, J. F., & Smart, D. W. (1995). Acculturative stress of Hispanics: Loss and challenge. *Journal of Counseling and Development, 73,* 390-396.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society.* Baltimore: Brookes Publishing, pp. 3-22.
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.

Module 5: Planning

LEARNING OBJECTIVES

- 1. Participants will be able to identify and define the purpose and goals of the Child and Family Team in the Planning phase.
- 2. Participants will learn the process of creating and convening the Child and Family Team.
- 3. Participants will understand and apply the components of service planning in the Planning phase.



PURPOSE OF THE PLANNING PHASE

THE PLANNING PHASE

- In the Planning phase, the Child and Family Team comes together to develop the plan of service that will address the issues that led to the family's involvement with CPS
- All planning for services is done in coordination with the Child and Family Team, with the caseworker acting as a facilitator of the process
- There are 2 important components of this phase: 1) creating and convening the Child and Family Team, and 2) identifying and planning for services

PURPOSE OF THE TEAM

- The Child and Family Team is a network of individuals who know the child and family and come together to support the family system
- These partners come together to create an individualized and culturally-sensitive plan of service that is tailored to the strengths and needs of the family
- The family is an active member of the team and is involved in all aspects in the planning process

GOALS OF THE TEAM

- Provide additional information on the cultural needs of the family
- Identify services that will strengthen the family and eliminate the need for further involvement with the child welfare system
- Help the family access needed services and resources
- Connect the family to formal and informal support systems in the community

STEP 1: CREATING AND CONVENING THE TEAM

CREATING THE TEAM

- Review the purpose of the team with the family and explain that it is now time to begin creating the team
- Once the family understands the purpose of the team, enlist the family's help in identifying potential team members
- The team usually consists of the family plus 4 to 8 additional members, and should consist of a balance between formal and informal supports
- Before contacting potential team members, a Release of Information should be obtained authorizing you to contact each team member
- Ask the family to discuss their needs and preferences for meeting arrangements

CONVENING THE TEAM

- Contact potential team members and invite them to participate on the team
- Briefly explain the purpose of the team as well as the responsibilities of team members
- Whenever possible, meetings should be held in the home or neighborhood of the family

STEP 2: IDENTIFYING AND PLANNING FOR SERVICES

1. SET PARAMETERS AND ORIENT TEAM MEMBERS

- Begin with a brief discussion that orients members to the purpose and goals of the meeting
- Set parameters that include guidelines for confidentiality and establish any necessary ground rules

2. LISTEN TO THE FAMILY CONCERNS

- The planning process begins with the family discussing their view of the situation
- All team members listen to the family and hear their concerns, from the family's perspective

3. REVIEW THE ASSESSMENT

- Review conclusions made during the assessment process, which includes the agency's view of the problem
- Recognize and review family strengths and resources, emphasizing cultural values that can support and strengthen the family

4. IDENTIFY PROBLEMS AND PRIORITIZE NEEDS

- Based on the information reviewed, the family and team members identify the problems and prioritize the family's needs
- In prioritizing needs, emphasis should be placed on child safety and the reasons that led to CPS involvement

5. DETERMINE GOALS

- Determining goals is a critical step in this process, as goals set the direction for the remainder of the work with the family
- Each goal should directly relate to one of the identified problems
- Goals should be formed so that when they are accomplished, the identified problems are significantly resolved or reduced

6. SELECT STRATEGIES AND ASSIGN ACTION STEPS

- Guide the team to consider possible interventions to meet the prioritized needs and goals
- The team then works together to specify the steps that are needed to accomplish the goals – who will do what by when
- Team member steps can involve facilitating access to a service, identifying resources for services, or identifying ways to eliminate a barrier to service delivery

IDENTIFYING AND PLANNING FOR SERVICES: PART 1

Refer back to the case of Bianca and the list of problems, internal strengths, and external resources that were developed previously.

Think of yourselves as members of Bianca's team and walk through the process of prioritizing needs, determining goals, and selecting strategies for the identified problems.

NEEDS:

GOALS:

STRATEGIES:

IDENTIFYING AND PLANNING FOR SERVICES: PART 2

Answer the following questions based on the plan developed by your team in Part 1:

1. How are services individualized and strengths-based?

2. How are services community based?

3. How are services culturally competent?

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process*. Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Thomson Brooks/Cole.
- Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larson, J. A. (2005). *Direct social work practice: Theory and skills* (7th ed.). Belmont, CA: Thomson Brooks/Cole.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). *Systems of care.* Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society.* Baltimore: Brookes Publishing, pp. 3-22.
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.

Module 6: Implementation and Intervention

LEARNING OBJECTIVES

- 1. Participants will develop an understanding of the purpose of the Implementation and Intervention Phase.
- 2. Participants will learn the 4 tasks associated with implementation and be able to identify strategies for eliminating barriers to implementation.



PURPOSE OF IMPLEMENTATION AND INTERVENTION

IMPLEMENTATION AND INTERVENTION

- Strategies and interventions identified in the planning phase are put into action
- Action steps are implemented, progress is monitored, and successes are noted
- Tasks involved in this phase continue until services are no longer required

TASKS IN IMPLEMENTATION AND INTERVENTION

1. IMPLEMENTATION AND ONGOING EVALUATION OF THE PLAN

- The family and other team members begin to implement their assigned action steps
- Progress is monitored to ensure adherence and fidelity to the plan
- Issues of accessibility and cultural appropriateness of services is monitored
- Action steps that are not completed should be examined by the team to determine if additional supports or resources are needed

2. REVISE AND UPDATE PLAN

- Revisions and updates to the plan occur as needed in response to the ongoing evaluation
- If strategies appear to be ineffective, previous phases are revisited
- When necessary, the caseworker guides the team through the development of alternate strategies and action steps

3. STRENGTHENING TRUST AND COHESIVENESS

- The caseworker serves as the liaison between the family, DFPS, service providers, and other team members to provide information on successes and maintain buy-in of all members
- Lack of commitment of team members is addressed and new members of the team may be identified

IDENTIFYING AND ELIMINATING BARRIERS TO IMPLEMENTATION

Consider the case of Bianca and identify some of the barriers that might prevent Bianca and her family from completing the strategies developed previously. You may also think of your own cases involving Latino children and families and identify some of the barriers that kept these families from completing their services plans.

Identify barriers within the family, barriers within DFPS, and barriers within other service delivery systems. Then, for each barrier you identify, determine the strategies that might be used by the Child and Family Team to help the family eliminate these barriers.

BARRIERS

STRATEGIES

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Thomson Brooks/Cole.
- Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larson, J. A. (2005). *Direct social work practice: Theory and skills* (7th ed.). Belmont, CA: Thomson Brooks/Cole.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). *Systems of care.* Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society.* Baltimore: Brookes Publishing, pp. 3-22.
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.

CULTURALLY COMPETENT PRACTICE WITH LATINO CHILDREN AND FAMILIES

Module 7: Transition

LEARNING OBJECTIVES

- 1. Participants will develop an understanding of the impact that transition may have on Latino children and families
- 2. Participants will be able to identify the elements of a successful transition



THE IMPACT OF TRANSITION

TRANSITION

- Although this is the final phase in the process, preparation for transition is ongoing
- When the Systems of Care framework is implemented correctly, formal and informal supports are in place for the ongoing benefit of the family
- When these supports are in place and the risk of abuse or neglect is significantly reduced, the formal Child and Family Team is no longer necessary

THE IMPACT OF TRANSITION

- By the time of transition, families have often come to value and appreciate the support given to them by their caseworker
- Common feelings during this phase can range from sadness, anger, and fear to relief and gratitude
- Caseworkers should be sensitive to the family's feelings during this process and reassure the family that they can succeed

ELEMENTS OF A SUCCESSFUL TRANSITION

1. PLANNING FOR TRANSITION

- Develop a transition plan that identifies the family strengths and supports that will be available for the family following transition
- As transition is planned, members of the team may change as those whose roles with the family are ending may leave the team, while those who will be providing long-term support will join the team

2. PLANNING A COMMENCEMENT

- A culturally appropriate party or event can be planned with the family to celebrate their successes
- The team prepares a document that recognizes the strengths of the family, their successes, and the lessons learned throughout the process

3. FOLLOWING UP

- Develop a plan for maintaining contact with the family to ensure ongoing success
- Follow-up may be done by direct contact or mail

- Bruns, E. J., Walker, J. S., Adams, J., Miles, P., Osher, T. W., Rast, J., VanDenBerg, J. D., & National Wraparound Initiative Advisory Group. (2004). *Ten principles of the wraparound process*. Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.
- Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Thomson Brooks/Cole.
- Hepworth, D. H., Rooney, R. H., Rooney, G. D., Strom-Gottfried, K., & Larson, J. A. (2005). *Direct social work practice: Theory and skills* (7th ed.). Belmont, CA: Thomson Brooks/Cole.
- National Clearinghouse on Child Abuse and Neglect Information. (2005). *Systems of care.* Retrieved November 8, 2005 from http://nccanch.acf.hhs.gov/pubs/soc.pdf
- Pires, S. (2002). Building systems of care: A primer. Washington, DC: National Technical Assistance Center for Children's Mental Health, Georgetown University for Child and Human Development.
- Stroul, B., & Friedman, R. M. (1996). The system of care concept and philosophy. In B. Stroul (Ed.). *Children's mental health: Creating system of care in a changing society.* Baltimore: Brookes Publishing, pp. 3-22.
- Walker, J. S., Bruns, E. J., VanDenBerg, J. D., Rast, J., Osher, T. W., Miles, P., Adams, J., & National Wraparound Initiative Advisory Group. (2004). *Phases and activities of the wraparound process.* Portland, OR: National Wraparound Initiative, Research and Training Center on Family Support and Children's Mental Health, Portland State University.

CULTURALLY COMPETENT PRACTICE WITH LATINO CHILDREN AND FAMILIES

Module 8: Case Simulation – The Gonzalez Family

IDENTIFYING INFORMATION

Mother – Crystal Gonzalez Mother's Boyfriend – Frank Martinez Children – Angela Gonzalez (age 7) and Jesse Gonzalez (age 3) Father – Roberto Gonzalez (does not live in the home)

REFERRAL HISTORY

CPS received an anonymous referral alleging neglectful supervision and physical abuse of Angela and Jesse Gonzalez by their mother, Crystal Gonzalez, and Ms. Gonzalez's boyfriend, Frank Martinez. The report alleged domestic violence between Ms. Gonzalez and Mr. Martinez. During the altercation, Angela sustained bruising to her face and arm while attempting to protect her mother. Bruising was also noticed on Jesse's arms.

CASE FINDINGS

The investigation validated the allegations of NSUP and PHAB of Angela and Jesse Gonzalez with Crystal Gonzalez designated as the AP for NSUP and Frank Martinez designated as the AP for NSUP and PHAB. Mr. Martinez routinely uses physical discipline, which has resulted in prior bruising to the arms, legs, and buttocks of Jesse Gonzalez. The current bruises on Jesse's arms are the result of Mr. Martinez grabbing Jesse to get his attention.

RISK ASSESSMENT

Family dynamics involve domestic violence between Angela Gonzalez and Frank Martinez. Mr. Martinez' frequent mode of discipline is physical. Ms. Gonzalez and Mr. Martinez have been together for 1 year and want to continue their relationship and agreed to services. They reluctantly signed the safety plan agreeing to Mr. Martinez moving out of the home temporarily.

Ms. Gonzalez is currently working as a waitress at a local restaurant. Her hours vary throughout the week between lunch and dinner shifts and she utilizes public transportation to get to and from work. Currently, extended maternal family members are in Mexico and the only external support is the children's father, Roberto Gonzalez. Ms. Gonzalez reported having a good relationship with him and that he sees the children regularly. Ms. Gonzalez is concerned about finances for a babysitter for the children with Mr. Martinez no longer living in the home.

Mr. Martinez is in the U.S. without legal documentation and speaks very little English. He has no children of his own. Mr. Martinez works occasionally as a grounds keeper for a local golf course.

Angela Gonzalez appeared to be a typical 7-year-old child. She is quite verbally expressive and is performing well in school where she has several friends. She does not demonstrate or express fear of Mr. Martinez, but does not like that he spanks and is angry that he hit her mother. Jesse Gonzalez appears to be a normal 3-year-old. Jesse stays with a neighborhood babysitter while his mother is at work.

Roberto Gonzalez appears to play a fairly active role in the lives of his children. He sees them regularly and keeps them for overnight visits every other weekend. Mr. Gonzalez owns his own auto repair shop and often works 12-hour days.

FAMILY STRENGTHS AND RESOURCES

Ms. Gonzalez is employed and basic needs are met. Some supervision challenges are now created as a result of Mr. Martinez moving out of the home.

Mr. Gonzalez is actively involved with his children and the relationship between Mr. and Ms. Gonzalez is friendly and cooperative.

Ms. Gonzalez has a neighbor to assist with babysitting Jesse when she works days. Angela rides the bus to and from school. Previously, Mr. Martinez was home shortly after 2:00 to provide care for Jesse and Angela while Ms. Gonzalez was working.

Phase 1: Engagement

TASKS IN ENGAGEMENT

- Facilitate conversation
- Stabilize crises
- Orient the family to Systems of Care
- Gather preliminary information on potential team members

HOME VISIT WITH CRYSTAL GONZALEZ

Caseworker: Hello Ms. Gonzalez, I'm Sarah Johnson. I'm here for our appointment. **Ms. Gonzalez**: Hi, come in.

Caseworker: Ms. Gonzalez, I've read the investigation but since this is our fist time to meet I'd like to hear in your words your understanding of why CPS is working with your family.

Ms. Gonzalez: Well, Frank and I were fighting and Angela was yelling at us to stop. Frank hit me and Angela ran in between us and Frank accidentally hit Angela in the face. He didn't mean to. When he hit her she fell onto the coffee table and got a bruise on her arm. Frank loves the kids and it was just an accident.

Caseworker: Do you and Mr. Martinez fight often?

Ms. Gonzalez: We yell sometimes, sure. Doesn't everybody? He might shove me every now and then or threaten to hit me but that was the first time he actually hit me.

Caseworker: Have you ever called the police on Mr. Martinez?

Ms. Gonzalez: No! Frank would be deported and I don't want that to happen.

Caseworker: Tell me about the bruises on Jesse's arms.

Ms. Gonzalez: Well, Jesse was pitching a fit and Frank was trying to get him to stop screaming. He wouldn't listen so Frank grabbed him by the arms and shook him. I wasn't home when it happened, I was working.

Caseworker: When the kids are acting out or not listening, how do you and Mr. Martinez usually handle them?

Ms. Gonzalez: I yell, sometimes spank, or send them to their rooms. I've never left any bruises and I only spank them on their butts, just like my parents did with me.

Caseworker: What about Mr. Martinez, how does he discipline?

Ms. Gonzalez: Frank usually spanks and we told the investigator that sometimes he leaves a bruise but it's never anything serious. They've never had a bruise other than on their arms, legs, or butt. Well, except for when Frank accidentally hit Angela in the face. The kids love Frank and he loves them. We're a family and we need to be together as a family. When is he going to be able to move back in with us?

Caseworker: Well, that's what we're going to start talking about today. First we need to determine what immediate needs you have that need to be resolved so that we can begin the process of reuniting your family. Let's talk about that first.

Ms. Gonzalez: Well, since you won't let Frank move back home I don't have a babysitter for Jesse and Angela in the afternoon or evenings when I work. Jesse's babysitter has to go to her other job at 3:00 and Angela gets home on the bus at 3:00. If I'm working the lunch shift I don't get home until about 4:00 because of the bus schedule. When I work the dinner shift I have to leave by 4:00 and then I don't get home until 9:00. I'm afraid I'll lose my job if I have to call in to stay home with the kids. I've already been told I can't bring them with me.

Caseworker: OK, I understand your parents live in Mexico, so they're unable to help right now. **Ms. Gonzalez**: Yes, I really miss my parents. I used to talk see my mom every day. Whenever I had a problem I would talk to her. **Caseworker**: It sounds like you have a very close relationship with your parents. It must be challenging to have them so far away. Is there someone else you've learned you can go to for help when you need it?

Ms. Gonzalez: Roberto, the kids' father is helpful. I can usually depend on him for things like baby-sitting, but he owns his own business and can't get away during the day. Otherwise, there's no one to help since Frank can't be here and I don't have the extra money to pay for more baby-sitting.

Caseworker: OK, so helping to arrange for babysitting sounds like something urgent we need to address. Let's do some brainstorming. Let me get a piece of paper. I'm making what we call an Eco Map. We can use it several different ways but today I want it to be a picture of support for you - let me show you. First, I'll draw a circle in the middle of the page and write your name. Now, you've already said that Mr. Gonzalez is a big help, so let's draw a smaller circle out here and write his name in it. You've also talked about your mom and the neighbor who baby-sits, so let's draw two more circles and write their names inside. What's the baby-sitter's name? **Ms. Gonzalez**: Lucy Rodriguez.

Caseworker: Great. I bet Angela and Jesse love when they get to visit with their grandmother. **Ms. Gonzalez**: They love their grandmother. They get to see their other grandma when they visit their dad.

Caseworker: So Angela and Jesse see her often?

Ms. Gonzalez: The kids see her whenever they're with Roberto. We don't always get along because she likes to tell me what to do, but she's a good grandma to the kids.

Caseworker: Let's go ahead and draw another circle and write her name in it since she has regular contact with the kids. I read in the investigation that Angela is a very good student. Is there a person from her school that has been helpful to you?

Ms. Gonzalez: Her teacher, Ms. Low, is very nice. Angela has a friend Michele that she goes to visit sometimes after school, too. They live across the street.

Caseworker: Does Michele's mom work or does she stay at home?

Ms. Gonzalez: She works on the weekends. She's always been very nice to me and Angela. Her name is Maria Perez.

Caseworker: How about if we add Ms. Low and Maria Perez to our drawing for now. I also saw a couple of churches nearby when I was driving to your home today. Are you involved with any of the churches?

Ms. Gonzalez: Sometimes, but I don't really know anyone very well. There's a woman named Rosie that works at the church and she's brought food to the house in the past when we all had the flu. It's a program offered through the church.

Caseworker: That's terrific. It sounds like we should add the church to our map of support. **Ms. Gonzalez**: Tell me again why we're doing this?

Caseworker: This is an easy way to see what kind of support you have and it will help us think about who can be of help to you. Remember when we first started talking? You were thinking Mr. Gonzalez was your only support, but all of these people provide support in some way. Do you think there's someone here that might be able to baby-sit Angela and Jesse for a few hours in the afternoons until we can find something more permanent?

Ms. Gonzalez: I hadn't thought about asking Michele's mother, but she might be willing to help out for a short time. Angela already goes there after school a few days a week to play with Michele.

Caseworker: That would be a big help for you and it would also allow us to move on to some of the other issues that need to be addressed. Let me take a few minutes to talk about what's going to happen over the next few months as we work together. You've mentioned that one of your priorities is for Mr. Martinez to return home so you can be a family again. Because that's your priority, it's my priority as well. I can also tell from talking to you that you love your children very much and care about their safety, so I think another priority is keeping your children safe. I want you to know that it is very important to me that we work together to resolve whatever issues your family is experiencing that led to Mr. Martinez leaving the home. You are the expert when it comes to your children and family, so I'm not going to tell you what you need to do or

how you need to raise your children. However, I am going to ask you to help me understand the problems your family is experiencing so that we can address those problems and be sure that your children are not hurt again. I can already tell from our discussion today that you have a lot of people who are available to help you and support you. What I would like to do is help you put together a team of people that will meet regularly to help you get the services you need in order to ensure that your children are safe and Mr. Martinez can return home as soon as possible. It's important that you're comfortable with the members of the team so you'll identify who you want on your team. Usually a good number is somewhere between 4 and 8 people.

Ms. Gonzalez: Can I use the people we just talked about on the support map?

Caseworker: I think that's a good place to start.

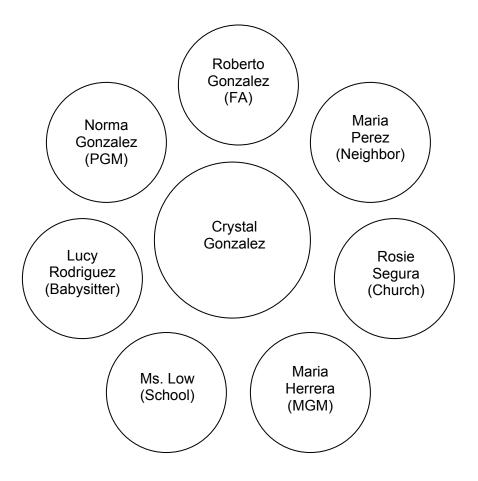
Ms. Gonzalez: Does everyone have to know what happened?

Caseworker: You'll actually be the one to discuss your view of the situation and understanding of the agency's position, much like we've been talking about today. Your team members need to understand what happened, what's expected, and what you need in order for them to be helpful to your success.

Ms. Gonzalez: Well, when I look at my support map I definitely don't want Norma to be there. She's critical enough as it is, she'll just make me angry.

Caseworker: Then I don't think she should be on your team. Remember, this is a team of people you think will be helpful.

Ms. Gonzalez: My mom will not be able to be here, but I'd like everyone else on the support map to come. I want Frank to be here too. We're a family and I think he needs to be here. **Caseworker**: I agree. I have a few more questions that I need to ask about your background that will help me understand the situation and then we'll talk more about setting up our first team meeting.



Phase 2: Assessment

TASKS IN ASSESSMENT

- Identification of Strengths and Resources
- Cultural Assessment

INTERNAL STRENGTHS

- Motivated to keep children safe
- Motivated to change (cooperative, recognizes concerns)
- Believes in close family ties (relationship with children's father)
- Able to access employment

EXTERNAL STRENGTHS

- Strong support from children's father
- Supportive relationships in community
- Employment
- Support from school and church communities

CULTURAL ASSESSMENT

- Mr. Martinez has been in the U.S. for approximately 2 years
- He has had difficulty obtaining employment because of his undocumented status
- He has started to drink more since his relationship with Ms. Gonzales has become more serious
- He does not have a history of domestic violence in previous relationships

RELEVANT CULTURAL ISSUES

TASKS IN PLANNING

- Creating and Convening the Team
- Identifying and Planning for Services

STEP 1: CREATING AND CONVENING THE TEAM

- Release of information
- Suitable location
- Time that is accessible to all family members
- Child care
- Interpreting
- Transportation

CONTINUED INTERVIEW WITH MS. GONZALEZ

Caseworker: All right. Before we begin contacting everyone I have a release of information I need you to sign. This will allow me to call and invite the people we identified to the meeting. **Ms. Gonzalez**: OK.

Caseworker: So, what is your work schedule for next week?

Ms. Gonzalez: I had to use my vacation time and take off until I could find a baby-sitter. I only have 1 week of vacation so I will have to go back to work next Thursday.

Caseworker: Then I'll schedule the meeting for as early in the week as possible. Would you feel comfortable holding the meeting in your home, or is there another location that would be better for you.

Ms. Gonzalez: At my house would be best so I don't have to worry about transportation or childcare. Is that okay?

Caseworker: Yes, that's perfect. In looking at your team members, what time do you think would be best for everyone?

Ms. Gonzalez: Probably an early evening, maybe 6:30?

Caseworker: OK. And because Mr. Martinez will be part of the team, I'll be sure to arrange for an interpreter to be present. Thank you for talking with me today and I'll be in touch sometime tomorrow or Monday to confirm the day and time of the meeting.

Ms. Gonzalez: Bye, thank you.

THE CHILD AND FAMILY TEAM

Crystal Gonzalez (MO) Frank Martinez (PP) Roberto Gonzalez (FA) Maria Perez (Neighbor) Ms. Low (School) Rosie Segura (Church) Lucy Rodriguez (Baby-sitter)

STEP 2: IDENTIFYING AND PLANNING FOR SERVICES

- Set parameters and orient team members
- Listen to the family concerns
- Review the assessment
- Identify problems and prioritize needs
- Determine goals
- Select strategies and assign action steps

TEAM MEETING - MONDAY AT 6:30P - GONZALEZ HOME

The caseworker begins with introductions and thanks everyone for their willingness to come to the meeting and the support they have shown Ms. Gonzalez and the children. Confidentiality is reviewed and the caseworker explains the purpose of the meeting. The caseworker then asks Ms. Gonzalez and Mr. Martinez to begin the discussion by explaining the current situation and what their family needs to be successful.

Ms. Gonzalez and Mr. Martinez tell the team of their wishes to be a family again. The caseworker reviews the assessment and then invites the team to begin discussing the issues as they see them. The team decides that learning to get along without further violence is the priority. The team also discusses the stress experienced by Mr. Martinez resulting from acculturation and how this might be contributing to the problems experienced by the family. The caseworker facilitates a discussion of the needs, goals, and strategies that will be used by the family.

PRIORITIZED NEEDS

- 1. Protect children from harm
- 2. Address issues of domestic violence and alcohol use
- 3. Address issues of stress and anxiety resulting from immigration and acculturation
- 4. Improve relationship between Ms. Gonzalez and Mr. Martinez
- 5. Strengthen social networks

GOALS

- 1. Angela and Jesse will be protected at all times from harm.
- 2. Mr. Martinez will learn to express his anger or disagreements in ways that do not harm Ms. Gonzalez or the children. Mr. Martinez will reduce his drinking and understand the underlying causes of his drinking and violent behavior.
- 3. Ms. Gonzalez and Mr. Martinez will resolve the conflicts in their relationship and understand the underlying causes of these conflicts.
- 4. Ms. Gonzalez and Mr. Martinez will access friends and resources for support.

STRATEGIES

Once the goals are agreed upon the team begins to discuss how to meet these goals. This discussion results in the following:

1. Angela and Jesse will be protected at all times from harm.

The team agreed that it would be necessary for Mr. Martinez to remain outside of the home until a re-evaluation after services have begun. The team discussed the importance of the children visiting with Mr. Martinez, and it was agreed that Mr. Martinez would visit with the children in the home once per week, to be supervised by Rosie Segura (church).

2. Mr. Martinez will learn to express his anger or disagreements in ways that do not harm Ms. Gonzalez or the children. Mr. Martinez will reduce his drinking and understand the underlying causes of his drinking and violent behavior.

The team discussed the fact that Mr. Martinez's anger and drinking are likely related to his difficulty in obtaining employment and feelings of inadequacy. When he does work, he experiences significant stress because he is afraid his employer will report him to immigration if he does something wrong. He is also having a difficult time adjusting to the new culture and has not established significant support systems in the U.S. other than Ms. Gonzalez.

It was determined that Mr. Martinez would attend counseling to address issues of anger and domestic violence with a counselor who has experience with the issues experienced by recent immigrants. Mr. Martinez will also attend a support group for new immigrants to share his experiences and concerns with others in similar situations and to establish supportive networks.

3. Ms. Gonzalez and Mr. Martinez will resolve the conflicts in their relationship and understand the underlying causes of these conflicts.

Rosie Segura (church) said that the pastor of their church has experience counseling couples who have recently immigrated to the U.S. and are experiencing relationship problems as a result of this transition. The team agreed that Ms. Gonzalez and Mr. Martinez would attend couples counseling with this pastor.

4. Ms. Gonzalez and Mr. Martinez will access friends and resources for support.

Maria Perez (neighbor) agreed to continue providing child-care as necessary throughout the case. She is a stay at home mom and said she could be available anytime the regular babysitter was not available. Mr. Gonzalez (FA) will be available to watch the children anytime during evening appointments.

Ms. Gonzalez and Mr. Martinez agreed to contact the caseworker and other team members if any further problems or barriers to attending services arose.

ACTION STEPS

- 1. Mr. Martinez will refrain from living with Ms. Gonzalez and her children in the home until otherwise indicated by CPS. Mr. Martinez will have supervised visitation with the children on Wednesday afternoons from 5:00 6:00 in the Gonzalez home, monitored by Rosie Segura.
- 2. Mr. Martinez will attend individual counseling to address issues of anger and domestic violence. The counselor will have experience in addressing the issues experienced by recent Latino immigrants.
- 3. Mr. Martinez will attend a support group for Latino immigrants to address his fears and concerns associated with adjusting to U.S. culture. Mr. Martinez will use the contacts made in this group to establish supportive networks that he can use during times of stress and anxiety.
- 4. Ms. Gonzalez and Mr. Martinez will attend couples counseling with the pastor of their church to develop strategies for improving their relationship and addressing conflict without using violence.
- 5. Maria Perez will baby-sit Angela and Jesse Gonzalez while Ms. Gonzalez is at work or attending services.
- 6. Ms. Gonzalez and Mr. Martinez will notify their caseworker and team members when barriers arise that prevent them from attending or participating in services.

ADDITIONAL STRATEGIES AND ACTION STEPS

Phase 4: Implementation and Intervention

TASKS IN IMPLEMENTATION AND INTERVENTION

- Implementation and ongoing evaluation of plan
- Revise and update plan
- Strengthening trust and cohesiveness

CASE ACTIVITY

The Gonzalez case has been going well during the first four weeks. During the 5th week, Ms. Gonzalez telephones the office voicing frustration with the demands placed on her time and the coordination of all the different schedules. Maria Perez has told Ms. Gonzalez that this is the last week she is able to baby-sit after school. The caseworker agrees to come by the house that afternoon to talk with her.

HOME VISIT

Ms. Gonzalez seems to be under stress and is in a panic about losing Maria Perez as a babysitter. She begins the conversation by announcing that quitting appears to be the only solution. The caseworker validates Ms. Gonzalez' feelings and suggests they talk a little more to see if any other options exist. After further discussion, Ms. Gonzalez realizes there are more costs than benefits to her family if she were to quit. Reluctantly, Ms. Gonzalez mentions Angela and Jesse's grandmother as an outside option. Pros and cons are discussed and it is agreed that scheduling another Team meeting would be helpful. Ms. Gonzalez agrees for the Paternal Grandmother, Norma Gonzalez, to be invited.

SECOND TEAM MEETING

A second Team Meeting is held and all participants, including Norma Gonzalez, are present. The progress the family has made so far is reviewed. Maria Perez explains that she has a new job and is no longer available to baby-sit. She has enjoyed Angela and Jesse and will still help out when can. The caseworker encourages creative thinking by the Team and offers validation of the progress and successful steps taken by the family thus far. Ms. Segura from St. Mary's Church offers an after school program but unfortunately there are no free spots currently available. There is some discussion about financial assistance but additional finances are not available. Ms. Gonzalez asks Norma if she would be willing to baby-sit after school. This is not something she wishes to do for any length of time, but she agrees to do so as long as Ms. Gonzalez will make every effort to arrange her work schedule so she only has to come over a couple of times per week. In the meantime, Ms. Segura is going to return to the church to see if there is any other way for Ms. Gonzalez to make use of the after school program. The Team agrees to meet again in two weeks.

CASE ACTIVITY

There has been a great deal of tension between Ms. Gonzalez and Norma Gonzalez over the past two weeks. Most of the contacts between the caseworker and Ms. Gonzalez are consumed with complaints about how critical Normal Gonzalez is about everything Ms. Gonzalez does. Ms. Gonzalez wants to talk about other options at the next meeting.

THIRD TEAM MEETING

The Team is again supportive in the continued efforts of Ms. Gonzalez and Mr. Martinez to continue to access services and make improvements. Mr. Martinez shares that the couple's counseling they have been attending has been very beneficial and they hope to be reunited soon. Ms. Segura states that she was able to get Angela and Jesse free slots in the after school program at their church if Ms. Gonzalez is willing to volunteer at the church on days she isn't working. Ms. Gonzalez agrees and is very appreciative. Norma Gonzalez agrees to continue to be available for emergency situations.

Phase 5: Transition

TASKS IN TRANSITION

- Planning for transition
- Planning a commencement
- Following up

CASE ACTIVITY

After 10 weeks and a transition of Mr. Martinez back into the home, the case is ready to be closed. For the past several weeks the caseworker has spent time in discussion with Ms. Gonzalez and Mr. Martinez about the progress they have made and the upcoming case closure. Ms. Gonzalez has become more involved with St. Mary's Church and feels much support from her church friends. Ms. Gonzalez continues to be in regular contact Ms. Low, Maria Perez, and Lucy Rodriguez, who continues to baby-sit as needed.

A potluck party is planned, including the children. Certificates are awarded for Team member participation and to Mr. Martinez, Ms. Gonzalez, and the children for successful completion of their service plan.

The caseworker agrees that she will contact Ms. Gonzalez and Mr. Martinez once per month for the next several months to see how they are doing. The caseworker assures the family that she will be available to make any referrals to other services if needed. Ms. Gonzalez and Mr. Martinez are appreciative of this and agree to contact the caseworker if any needs arise.

Culturally Competent Practice with Latino Children and Families



Resource Guide

HANDOUT 1: GUIDELINES FOR WORKING WITH AN INTERPRETER

ASSESSING THE NEED FOR AN INTERPRETER

- When working with Latino children and families, it is important to speak to clients in their preferred language
- Even clients who appear to speak and understand English may prefer to communicate in Spanish to enhance understanding
- If English is the family's second language, ask the family members if they would prefer to speak in Spanish and then make necessary arrangements
- The caseworker should always ask if the family would prefer an interpreter, as families may not feel that this is an appropriate request
- Remember, that it is your responsibility to ensure that the client understands what is happening in their case

COMMUNICATING THROUGH AN INTERPRETER

- Plan extra time for the interview and allow sufficient time for the interpreter and the client to be introduced
- Speak with the client, not the interpreter, so that you can assess the client's non-verbal behaviors to determine how the client is hearing your message
- Sit in a triangle so that you can watch for understanding between you, the client, and the interpreter
- Avoid CPS jargon as this may be difficult to translate
- Spend extra time to ensure that the client understands what you want to communicate and that you understand the client

HANDOUT 2: INTERVIEWING FOR CLIENT STRENGTHS

A thorough assessment must include an understanding of the family's strengths and resources. Often in this work it is difficult to see beyond the problems that families present, as these problems are the reasons for their involvement with the agency. However, it is important to remember that all families have strengths. As we identify these strengths, we are identifying the tools that will be used to resolve many of their problems.

EXCEPTION FINDING QUESTIONS

- Used to discover past successes in relation to current goals
- Example: "Has there been a time when you wanted to drink, but chose not to? Tell me about that time."
- As a follow-up, explore how this exception occurred and then amplify the strength
- Example: "You decided to stay sober because your children had a special event at school. So you know that you have the power to resist the temptation to drink. That is a strength."

COPING QUESTIONS

- Used when clients seem overwhelmed and hopeless
- Example: "How have you managed to keep going with all of these terrible things happening?"
- Example: "What is it about your family (or environment) that has helped you survive?"
- This validates the client's feelings and demonstrates empathy for the client's situation, while identifying coping mechanisms which can be used as strengths

WHAT'S BETTER QUESTIONS

- Used to reveal recent exceptions to problems in order to identify strengths
- Example: "What is happening in your life now that it is better?"
- Example: "I understand your problems are still occurring, but what is better in your life this week than last week?"

Adapted from DeJong, P., & Miller, S. (1995). How to interview for client strengths. *Social Work, 40*(6), 729-736.

HANDOUT 3: CULTURAL ASSESSMENT WITH LATINO CHILDREN AND FAMILIES

1. CULTURAL HISTORY AND TRADITIONS

- Place of birth
- Number of generations in the United States
- Immigration experience
- Immigration status
- Language spoken at home
- English fluency, communication needs
- Cultural traditions practiced in the home
- Religious affiliation and current involvement
- Community and friendship patterns

2. EXPERIENCE OF ACCULTURATION

- Level of acculturation
- Experience adjusting to new culture
- Experience of being Latino in the United States
- Family's attitude toward acculturation
- Familiarity and comfort with U.S. culture
- Experience and history of oppression

3. FAMILY AND CULTURAL VALUES

- Family roles and structure
- Gender roles
- Family's attitude toward helping
- Intergenerational family structure
- Emotional attachment to other family members
- Cultural norms

4. VIEW OF THE PROBLEM

- How are similar problems handled in their culture?
- Extent to which the problem is considered either normal or dysfunctional within their culture
- Extent to which the problem is a manifestation of environmental lack of resources and supports
- Extent to which the problem is related to cultural conflict in identity, values, or relationships

HANDOUT 4: CHARACTERISTICS OF WELL-FORMED GOALS

The purpose of setting goals is to specify what the client wants or needs to accomplish. Goals are then used to measure client success at achieving the desired outcome.

Well-formed goals have certain characteristics that facilitate goal attainment. During the Child and Family Team meeting, the worker should assist team members in developing goal statements that contain the following elements:

1. GOALS SHOULD BE SPECIFIC

- Goals should be an accomplishment, not a process the goal should be the desired end product of the process
- It should be easy to tell when the goal has been achieved

2. GOALS SHOULD BE MEASURABLE

- There should be clear indicators of what success means
- It should be clear to the family how they can achieve the goal

3. GOALS SHOULD BE ADEQUATE

- Goals should be directly related to the identified problems
- Accomplishment of the goal should significantly improve the situation

4. GOALS SHOULD BE REALISTIC

- Goals should be within the client's capacity for change
- Goals should consider the family's circumstances and availability of resources
- It is the responsibility of the team to eliminate any barriers to goal achievement

5. GOALS SHOULD BE TIME-SPECIFIC

 Families should have a clear understanding of the time frames in which they are expected to achieve goals

Adapted from Cournoyer, B. (2004). *The social work skills workbook* (4th ed.). Belmont, CA: Brooks/Cole.

HANDOUT 5: CULTURALLY COMPETENT SERVICE PLANNING WITH LATINO CHILDREN AND FAMILIES

Culturally competent service planning requires constant emphasis on the influence of families' cultural values, traditions, and experiences. During the Child and Family Team meeting, the worker should facilitate the service planning process to ensure this emphasis is maintained and the resulting service plan is individualized to address the family's unique issues and needs.

- Remember that each family and each situation is unique
- Services are individualized to meet the needs of the family
- Services that have historically always been provided when a certain problem exists are not necessarily the best option for each family
- Each option for services should be discussed and weighed by all members of the team
- The family should be encouraged at all times to discuss the services that they feel are necessary to accomplish the identified goals
- Team members should be encouraged to discuss the cultural issues that might affect service delivery
- Whenever possible, services should be based in the community
- Latino service providers who are familiar with the cultural issues experienced by the family should be actively sought
- All services should be accessible to the family
- Information gathered on internal strengths and external resources should be considered throughout the process
- The process should be transparent at all times families should understand how recommended services are related to goal attainment

HANDOUT 6: KEY TASKS IN SYSTEMS OF CARE

PHASE 1: ENGAGEMENT

Facilitate conversation Stabilize crises Orient the family to the concept of Systems of Care Gather preliminary information on potential team members

PHASE 2: ASSESSMENT

Identification of strengths and resources Cultural assessment

PHASE 3: PLANNING

Creating and convening the team

- Release of Information
- Suitable location
- Time that is accessible to all family members
- Child care
- Interpreting
- Transportation

Identifying and planning for services

- Set parameters and orient team members
- Listen to the family concerns
- Review the assessment
- Identify problems and prioritize needs
- Determine goals
- Select strategies and assign action steps

PHASE 4: IMPLEMENTATION AND INTERVENTION

Implementation and ongoing evaluation of plan Revise and update plan Strengthening trust and cohesiveness

PHASE 5: TRANSITION

Planning for transition Planning a commencement Following-up